



Velagapudi Ramakrishna
Siddhartha Engineering College
(Autonomous)
Vijayawada – 520 007, Andhra Pradesh

30th April, 2018.

Minutes of 14th Internal Quality Assurance Cell (IQAC) meeting:

Minutes of the 14th regular meeting of the Internal Quality Assurance Cell (IQAC) held on Monday 30th April, 2018 in the conference hall, 1st floor of administrative block at 10.00 AM. Dr. A.V. Ratna Prasad, Chairman, IQAC and Principal, VRSEC, called for the meeting and requested Dr. M V S Raju, Professor of Civil Engineering & Coordinator, IQAC, to continue with the further proceedings.

1. Dr. Dr A.V.Ratna Prasad	Principal, VRSEC	Chairman
2. Sri M. Rajayya,	Vice President, SAGTE	Management
3. Dr P V Subbaiah	Prof of ECE&COE	Sr.Admn. officer
4. Dr. Ch. Baby Rani	Asso. Prof & HOD, Mathematics	Sr.Admn. officer
5. Sri M.V.Saibabu	Admin.Officer	Sr.Admn. officer
6. Sri Vijaya Maruthi Babu	IR & P	Sr.Admn. officer
7. Sri M. Sreeramulu	Librarian	Sr.Admn. officer
8. Dr. N.Vijaya Sai	Professor & Head, ME	Teacher
9. Dr. P.V.R.L. Narasimham	Professor & HOD, EEE	Teacher
10. Sri V. Naga prudhvi Raj	Asso. Prof., EIE	Teacher
11. Dr. V. Mallikarjuna	Asso. Prof., CE	Teacher
12. Sri Shaik Fayaz Ahamad	Asst. Prof., ECE,	Teacher
13. Sri. K. Durga Charan	Asst. Prof., IT	Teacher
14. Sri M.Samuel John	Asst. Prof., MCA	Teacher
15. Sri R.L. Narayana Charyulu	Asst. Prof., Mathematics	Teacher
16. Sri. M. Lingeswara Rao	Former Chairman, Local Society	IE(I) VJLC, Vja.
17. Ms. J. Teja Pavani	Final Year, CE, 168W5A0105	Student

18. Sri S.R.T. Rama Samy	Vice-President, Efftronics Systems	Industrialist
19. Dr. M.V.S. Raju	Professor, CE	Coordinator, IQAC

Special invitees present

1. Dr.M.Suneetha	Professor & HOD-IT	Special Invitee
2. Dr V.Srinivasa Rao	Professor & HOD-CSE	Special Invitee
3. Dr K.S.Rama Krishna	Professor & HOD-ECE	Special Invitee
4. Dr Ch.Srinivas	Professor & HOD-CE	Special Invitee
5. Dr G N Swamy	Professor & HOD –EIE	Special Invitee

Members Absent

Dr. B. Panduranga Rao, Dean, Student affairs, Dr. N.N. Sastri , Dean, R & D, Dr G N Swamy, HOD, EIE, Sri P. Lakshmana Rao, Secretary, SAGTE, Dr. S. Srinivasa Prasad , Professor, ME , Smt. K. Pragathi , Asst. Prof., MBA, Sri Dasari Ram Babu, Treasurer, CREDAI have not attended the meeting due to their pre-occupations.

The following agenda items were discussed and deliberated upon.

Item No. A. Action taken report on the proposals of 13th IQAC meeting held on 23rd Sept 2017

Dr. MVS Raju, Coordinator IQAC, presented the following **Action Taken Report** on the resolutions of the 13th IQAC meeting.

1. Present status of utilization of Library resources and steps to improve further utilization.

In the 13th IQAC meeting, sri M. Rajayya, Vice-President, SAGTE suggested the Librarian to take feedback from students with respect to functioning of library and library resources, along with other initiatives. Hence, sri M. Sreeramulu, Librarian, presented the feedback analysis report taken from students.

Sri M. Rajayya garu, told the principal to form a committee with HODs of three depts to improve the utilization of the library resources. He directed the Principal, to allot time slots to faculty members through respective HODs to monitor and to motivate the student to make use of library resources in a more effective manner. He also suggested to allot a period for the students to visit the library along with faculty and emphasized that the HODs are responsible if they fail to make the students visit the library.

At the request of Librarian, Sri M. Rajayya garu directed the Principal to provide the Internet facility to common computer centre to make use the same as digital library so as to increase the potential of existing digital library.

Sri Vijaya Maruthi Babu, placement officer asked the principal to remove the common wall in between the library and common computer center so that more computers can be accommodated in the computer center which can be useful to more students.

2. Automation of College activities

Dr. M.V.S. Raju has presented a report on procured integrated software and expressed thanks on behalf of IQAC for their support.

Sri Vijaya Maruthi Babu, Placement Officer requested to speed up the customization of automation software. Sri M. Rajayya garu directed Dr.V.Srinivasa Rao, HOD of CSE to complete the automation process before the vacation.

Item No. (B) Issues for discussion

1. Student participation in national level industry driven innovative solutions competitions

Dr. M.V.S. Raju, has presented the report on need for implementation of a strategy to promote our students to Industry driven National/ Global level Competitions. He also listed out various international Companies, organizing competitions to students. Further he stress the importance of constitution of a cell at college by nominating mentors from each department to update and help the students to participate in industry driven National / Global level student competitions.

In this regard, Dr. K. Sri Rama Krishna, HOD, ECE, Dr. N. Vijaya Sai, HOD, ME and Dr. M. Sunitha, HOD, IT requested Sri M. Rajayya garu to allocate funds and arrange training to students from more cluster groups to face the competitions at national / Global level.

Sri M. Rajayya garu directed Sri Vijaya Maruthi Babu, Placement Officer to prepare a detailed report and plan of action on training programs to meet the requirements of various industries offering employment.

Sri M. Rajayya garu promised to extend all the support from the Academy for the students to participate in various competitions.

2. Departmental Model development room/ laboratories & fabrication facilities – Present Status.

Dr. M.V.S. Raju, has presented a report on Products developed in departmental Product rooms / labs, their exhibition and prizes won. He requested all the Heads of the departments to motivate their students to develop more quality models, which lead to get at least two patent rights from each department in a year.

HODs of CE, ECE expressed the need to invite skilled professionals to train the students in various new technologies. Sri M. Rajayya garu accepted to provide the necessary financial support to skilled professionals to train our students.

Dr. P.V.R.L. Narasimham, HOD, EEE, reported that three products were developed by the faculty & students of EEE and requested Sri M. Rajayya garu to provide the support to release those products to open market.

3. Any other item with the permission of Chairperson.

Dr A.V.Ratna Prasad, Principal proposed to revise the ‘Quality policy’ to meet the current industry requirements.

Sri. M. Lingeswara Rao, Former Chairman, Local Society, IE(I) suggested to take up tree plantation on either side of road for a reach of one KM in front of the college with tree guards.

Finally it is resolved to

- form a committee with HODs of three depts to improve the utilization of the library resources and allot time slots to faculty members to monitor and to motivate the student to make use of library resources.
- provide Internet facility to common computer centre to make use of the same as digital library so as to increase the potential of existing digital library.
- constitute a cell at college level with mentors from each department to update and help the students to participate in industry driven National / Global level student competitions.
- identify and conduct Training programs from more cluster groups for better placements as per the requirements of various companies offering employment.
- produce more quality products / models, which lead to get at least two patent rights from each department in a year.

- revise the 'Quality policy' to meet the current industry requirements and get approval in Academic Counsel and Governing Body.
- to take up tree plantation on either side of road for a reach of one KM in front of the college with tree guards.
- Establish a cell at college level to promote our students to industry driven National / Global level competitions.

Dr.A.V.Ratna Prasad, chairman IQAC and principal, VRSEC thanked all the members for their active involvement and constructive suggestions for improvement.



Dr.M.V.S.Raju
Coordinator – IQAC



Dr.A.V.Ratna Prasad
Chairman IQAC & Principal