



Ref :

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## INTERNAL PROMOTION POLICY

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### 1. Preamble

This Policy governs the promotions of faculty through teaching, research, administration and loyalty to the Institution.

### 2. Eligibility

As per the norms prescribed by the UGC and AICTE

### 3. Process

#### 3.1. Assistant Professor to Senior Assistant Professor

- a. Qualification, service and other requirements as specified by the UGC and AICTE
- b. Good and consistent feedback and result in the courses taught
- c. Regular and active participation to involve students in co-curricular and extra-curricular activities at both department and institution level.
- d. Association with research groups in the department/institute
- e. Participation in any other academic/administrative duties assigned by HOD/Principal

#### 3.2. Senior Assistant Professor to Associate Professor

- a. Qualification, service and other API requirements as specified by the UGC and AICTE
- b. Active involvement in the research groups of the department/institute
- c. Interaction with industry to promote internships, collaborative projects and consultancy related activities
- d. Participation in any other academic / administrative duties assigned by HOD/Principal

### 3.3. Associate Professor to Professor

- a. Qualification, service and other API requirements as specified by the UGC and AICTE
- b. Active participation in consultancy, academic and sponsored research projects and guidance to research scholars
- c. Active involvement in providing solution to societal/industry relevant problems leading to innovation, incubation and IPR.
- d. Participation in administrative duties assigned by HOD/Principal

### 4. Selection Committee Composition

- a. Chairperson of the Governing Body of the college or his/her nominee among the members of the Governing body shall be the Chairperson of the Selection Committee.
- b. The Principal/ Director of the College.
- c. Head of the Department of the concerned program in the College.
- d. Two subject-experts to be nominated by the Chairperson of the governing body

#### Note:

- ❖ The above are only eligibility criteria. Mere eligibility does not entitle promotion.

*JTP*  
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SECRETARY