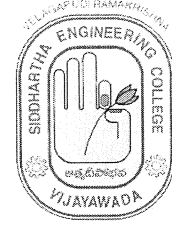




Velagapudi Ramakrishna  
**Siddhartha Engineering College**  
**(Autonomous)**  
Kanuru, Vijayawada-7, A.P  
INSTITUTION INNOVATION COUNCIL



**Minutes of the IIC meeting held on 02.03.2022 in Seminar hall of CE  
Department, V R Siddhartha Engineering College, Vijayawada- 520 007**

**Call to Order:-**

The IIC meeting of the college was held on 02.03.2022 in the seminar hall of CE department. It began at 3.30 PM and was presided over by the IIC president.

**Attendees:-**

Members in attendance included:

Of the 20 faculty members, 17 attended

Members not in attendance included:

Faculty members:

1. Sri M Tej Sai, Assistant Professor in CE Department
2. Dr. K Narendra, Sr. Assoc.Prof., S&H Dept
3. Mr B Srinivas, Sr.Asst.Prof, MCA

**Resolutions:**

*Agenda 1: Progress monitoring of previous quarter activities (i.e. Quarter 1&2)*

Dr.Chava Srinivas, the president of IIC asked the council members regarding the status of activities conducted by the departments for the quarter 1&2 periods.

***Resolution:- It is resolved to approve the conduction of pending quarter 1&2 activities in the quarter 3 period as self driven activities along with proposed quarter 3 calendar activities and it is decided to complete on or before 31/05/2022.***

*Agenda 2: Third Quarter Action Plan Development (1st March 2022 to May 31 2022)*

After thorough discussion and mutual consent among the members, Dr Chava Srinivas, President of IIC presented the proposed Quarterly Action Plan for the period of quarter 3.

***Resolution:-It is resolved to approve the proposed third Quarterly Action Plan.(Copy enclosed )***

*Agenda 3: Discussion on Manage Atal schools*

Dr.G.Srinivasa Rao, Convener IIC explained about the “Manage Atal Schools” scheme initiated by the MIC to the council members.

***Resolution:-It is resolved that all the council members are understood about the presented scheme after through discussion.***

Agenda 4: Discussion on Mentor-Mentee Program

Dr.G.Srinivasa Rao, Convener IIC explained about the “Mentor-Mentee program” scheme initiated by the MIC to the council members.

**Resolution:-It is resolved that all the council members are understood about the presented scheme after through discussion.**

Agenda 5: Discussion on development of E-Repository by IIC

Dr.G.Srinivasa Rao, Convener IIC explained about the “development of E-Repository by IIC” provision in the IIC portal initiated by the MIC to the council members.

**Resolution:- After through discussion, it is resolved that all the council members are understood about the presented option available in the IIC portal.**

Agenda 6: Discussion on idea repository and innovation repository

Dr.G.Srinivasa Rao, Convener IIC explained about the “idea repository and innovation repository” provision in the IIC portal initiated by the MIC to the council members.

**Resolution:- After through discussion, it is resolved that all the council members are understood about the presented option available in the IIC portal.**

Agenda 7: Any calendar activities during Q1 and Q2 period are missed, wish to conduct as self driven in Q3 and Q4 periods.

Dr.Chava Srinivas, the president of IIC asked the council members regarding the status of activities conducted by the departments for the quarter 1&2

**Resolution:- It is resolved to approve the conduction of pending quarter 1&2 activities in the quarter 3 period as self driven activities along with proposed quarter 3 calendar activities and it is decided to complete on or before 31/05/2022.**

Agenda 8: Any other with the permission of the chair

The president IIC, Dr. Chava Srinivas proposed to collect the database from the students of the institute who are interested in the area of innovation/start up/IPR/entrepreneurship and presented the format of Google form

**Resolution:-After thorough discussion and mutual consent among the members, it is resolved to approve the Google form for collecting above said data base through department coordinators and councilors from all departments of the institute.**

**Adjournment:-**

The president moved that the meeting be adjourned and this was agreed upon at 4.45 PM.

  
President – IIC

## IIC Calendar Activities: (Q3)

S.No	Activity Title	Thrust area	Responsibility
1	Workshop on Prototype/Process Design and Development - Prototyping	Validation and Innovation & Business Model Development	CSE
2	Session/ Workshop on Business Model Canvas (BMC)		ME
3	Field/Exposure Visit to Incubation Unit/Patent Facilitation Centre/Technology Transfer Centre		EIE
4	Session on "How to plan for Start-up and legal & Ethical Steps"		IT
5	Workshop on Intellectual Property Rights (IPRs) and IP management for start up		EEE
6	DemoDay/Exhibition/Poster Presentation of Business Plan/Prototype developed & linkage with Innovation Ambassadors for mentorship support		CE
7	Developing Online Repository of Business Plan/Prototypes Developed and Way forward plan		ECE

## 2. MIC driven activities: (Q3)

Based on the guidelines from MIC from time to time

  
President – IIC