

28th Sept. 2022

Minutes of 27th IQAC meeting

Minutes of the 27th Internal Quality Assurance Cell (IQAC) meeting held on Wednesday, 28th Sept. 2022 in VR Siddhartha Engineering College at 10.00 AM. Principal, VRSEC called for the meeting and conducted the proceedings.

Members Present:

Chairman	Dr. A.V. Ratna Prasad, Principal, V.R. Siddhartha Engg. College
Senior Administrative Officers	Dr Ch. Baby Rani, Associate Professor, Mathematics Sri M. V. Saibabu, Administrative Officer Dr. T S R Chowdary, Controller of Examinations, VRSEC Dr.K.Praveen Kumar, Senior Assistant Professor, CSE, Head IR & P Sri M. Sreeramulu, Librarian
Teachers	Dr. N. Vijaya Sai, Professor & Head, ME Dr. P V R L Narasimham, Prof. & Head, EEE Dr. Balachennaiah, Assistant Professor, ME Mr. A. Ravi Raja, Assistant Professor, ECE Sri V Naga Prudhvi Raj, Associate Professor, EIE Dr. D. Rajani, Assistant Professor, Maths Mr. R. Rama Krishna, Asst. Prof., MCA Mrs V. Madhulatha, Asst.prof., MBA
Student	Mr. K. Kalyan Suhas (208W1A1226), IT
Alumni	Sri Dasari Rambabu, alumni (through Webex)
External Peer Team	Dr. P. Siddhaiah, Dean, ANU College of Engg. & Tech., Guntur (Webex) Dr. L. Krishnanand, Professor, Dept . of ME, NIT, Warangal (Webex)
Industrialist	Sri SRT Rama Samy, Vice president, Efftronics Systems Pvt.Ltd.(Webex)
IQAC Coordinator	Dr. M V S Raju, Professor, CE
Special invitees	Dr. Ch. Srinivas, Professor & Head, CE Dr. D. Rajeswara Rao, Professor & Head, CSE Dr.D. Venkata Rao, Professor & Head, ECE Dr. G. N. Swamy, Professor & Head, EIE Dr. M. Suneetha, Professor & Head, IT

Dr V. Narasimha Rao, Head, MBA
Dr. V.Esther Jyothi, Head (incharge), MCA
Dr. D.Sridevi, Asst. Prof.,English
Dr. G.Sridevi, Professor& Head, Physics
Dr K. Narendra, Asso. Prof., NSS Coordinator, Physics
Dr B.Raghava Rao, Professor. ME

Dr. M.V.S.Raju, Professor & Coordinator, IQAC welcomed the members of IQAC and the following agenda items were discussed and deliberated upon.

Item No. (A) Action taken report on the proposals of 26th IQAC meeting.

1. Streamlining Student projects for emphasizing Paper publications, Patents, Innovative model development & Start-ups.

2. Annual planning & Implementation on

(a) Execution of Extension activities (NSS) in adopted villages focusing on *technical issues* in particular and getting solutions by *collaborating with outside organizations* and

(b) Securing ample number of *National & State level awards*.

Dr. M V S Raju, IQAC coordinator presented the 'action taken report' on the issues proposed in the 26th IQAC meeting.

1. Streamlining Student projects for emphasizing Paper publications, Patents, Innovative model development & Start-ups.

Dr M V S Raju Presented publication targets to meet the strategic plan, benchmarks and reviews to be conducted at department level.

He also informed to the department HODs about the targets set for the student publications (B. Tech, M. Tech, MCA and MBA) and mechanism to be followed to achieve the set goals, and also suggested the motivational practices to be followed to encourage the students for quality projects.

Dr. A V Ratna Prasad, Principal advised the HoDs to encourage the students for their involvement in the R&D activities and make sure that the results of the projects must be published in conferences or journals.

He also suggested to concentrate on EPICS, Mini & Major projects for getting better outcome, which helps the students in getting better placements. Further, he stressed the importance of EPICS in finding the solutions for societal problems.

2. Annual planning & Implementation on

(a) Execution of Extension activities (NSS) in adopted villages focusing on *technical issues* in particular and getting solutions by *collaborating with outside organizations*, and

(b) Securing ample number of *National & State level awards*.

Dr M V S Raju suggested the NSS wing to take up technical activities with the support of Heads of the Engineering Departments along with the on-going routine activities.

He also requested the NSS wing to initiate the collaborations with the external agencies for getting more meaningful and useful solutions to the community.

He recommended to conduct two meetings in a year, one at the beginning of academic year to plan the activities and other at the end of the academic year to review the outcomes, instead of one meeting which is in practice.

He also presented such activities conducted recently by the departments and awards received by the students.

Sri A V Ratna Prasad, Principal directed the NSS coordinator to hold the meetings with HODs and student volunteers regularly to improve the technical extension activities.

Item No. (B) Issues for Discussion

1. Implementation of Activity Calendar in addition to Academic Calendar

2. Institutionalization of R & D Excellence award

1. Implementation of Activity Calendar in addition to Academic Calendar

Dr. M V S Raju presented the importance of the Activity Calendar at all levels of administration for effective and smooth functioning of the Higher Educational Institutions (HEI), in the context of several responsibilities / activities beyond routine academic activities & documentations for accreditations (NAAC, OBE-NBA) & Rankings (NIRF, ARIIA). He elaborated how it will be useful for overall development of the departments and Institution.

He requested the Deans, HODs and other leadership to prepare the Activity calendar at the beginning of Academic Year along with Academic Calendar, with relevant activities to be done at appropriate time. He also presented the model activity calendar for reference.

Dr. A V Ratna Prasad also explained how activity calendar will help HODs, Program coordinators and Module coordinators in implementing the OBE effectively. He supported the IQAC coordinator and requested to plan the activity calendar at all levels of Academics & Administration.

2. Institutionalization of R & D Excellence award

Dr. M V S Raju proposed to have an award to recognise the faculty who excelled in research activities in every year, in the context of growing importance in HEIs. He also presented the

guidelines, laid down by the IQAC, for the selection of awards for all categories of faculty - Assistant Professor, Associate Professor and Professor.

Dr. M V S Raju also expressed the need of increase in R&D budget for the forthcoming years.

Dr. A V Ratna Prasad, Principal stressed the importance of quality in R&D activities and requested HoDs for their suggestions to encourage the faculty towards quality R&D activities to meet the NAAC / NBA requirements. Further, he informed that final guidelines and mechanism for the selection of R&D award will be informed after taking approval from Management.

Finally, the Coordinator Dr. M. V. S. Raju, thanked all the members for their active participation and valuable suggestions.

Finally it is resolved that

- *all the heads of departments are directed to encourage their students and faculty to publish papers from their projects in Scopus indexed journals or Scopus supported conferences / WoS, not less than targets set.*
 - *similarly, HODs have to encourage their students to develop Innovative models and file patents.*
 - *NSS wing is directed to have two meetings in a year, one at the beginning to plan the technical activities and other at the end of the academic year to review the outcomes, instead of one meeting which is in practice.*
 - *NSS Coordinator is directed to take the support of HoDs for identifying and getting solutions to technical issues besides routine extension activities and have Collaborations to get more meaningful & useful solutions.*
 - *the chances of securing awards may be more when meaningful solutions are obtained with collaborations to Technical problems.*
 - *Activity calendars will be prepared and practiced at all levels of academic & administration, for effective & smooth functioning of the Departments & Institution, in addition to Academic Calendar.*
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- *R & D Excellence awards for Asst. professor, Asso. Professor & Professor, every year, will be institutionalised after finalising the guidelines and taking approval from the Management.*



Dr. M. V. S. Raju
IQAC Coordinator



Dr. A. V. Ratna Prasad
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