



Siddhartha Academy of Higher Education
(Deemed to be University)
Kanuru, Vijayawada-7, A.P



INSTITUTION INNOVATION COUNCIL (IIC)

Minutes of the IIC meeting held on 10.06.2025 in Pro-Vice Chancellor Chamber of Siddhartha Academy of Higher Education, Deemed to be University, Vijayawada- 520 007

Call to Order:-

The IIC meeting of the institute was held on 10.06.2025 in Pro-Vice Chancellor chamber of SAHE. It began at 4.00 PM and was presided over by the president of IIC.

Attendees:-

Members in attendance included:

Of the 19 faculty members, 15 attended

Members not in attendance included:

Faculty members:

1. Sri M Tej Sai, Assistant Professor in CE Department
2. Dr.P.Krishna Murthy, Asst.Prof, S&H, Chemistry
3. Smt.Ruchi Shukla, Asst.Prof, MBA Dept
4. Dr.S Asha Varma, Asst.Prof., AI&DS

Resolutions:

a) Agenda 1: Status monitoring of third quarter activities

The president of IIC, Dr. A.V.Ratna Prasad presented the status of Q3 activities scheduled to all departments, following this, the president sought input from council members regarding any pending activities that were initially scheduled for departments during the Q3 meeting

Resolution:- A resolution has been passed to authorize the timely completion of all scheduled activities within the stipulated period.

All faculty members are required to work towards meeting the requirements of statutory bodies such as the NBA (criterion 6.2.3), NAAC, etc., particularly with respect to the development of prototypes and encouraging students' participation in external activities.

Faculty from core branches (ECE, EEE, EIE, and ME) must be actively involved in the development of hardware prototypes.

Faculty members should establish connections with industries to address their technical challenges. Additionally, 10 to 15 MoUs must be finalized by coordinating with the respective HoDs on or before 30th June 2025.

All faculty members are expected to attend the meeting with the necessary data. If any member is on leave, arrangements must be made to have another faculty member attend on their behalf.

A formal meeting involving 3 to 4 departments shall be organized monthly, as proposed by Dr. M. Suneetha, Vice-President.

Agenda 2: Fourth Quarter Action Plan Development (1st June to August 31, 2025)

The President of IIC, Dr. A.V.Ratna Prasad deliberated on the action plan of Q4 (Semester 2).

Resolution:- *After thorough discussion and mutual consent among the members, It is resolved to approve the proposed fourth Quarter Action Plan.(Copy enclosed)*

Agenda 3: Status monitoring on YUKTI – Best innovations from the Depts for the YUKTI Innovation Challenge 2025

The Vice-president of IIC, Dr. M.Suneetha sought input from council members regarding YUKTI Innovation Challenge 2025 and collecting innovations through prescribed format accomplished through EPICS, Mini, Major, or any other projects across all departments within the institute that were initially discussed in previous meetings.

Resolution:- A resolution has been passed to expedite the collection of innovations from students and faculty. This initiative aims to maintain a repository of innovation data at the departmental level and to facilitate participation in YUKTI 2025. For further information, please contact Mr. R.V.H. Prasad, Assistant Professor, ECE Department.

Agenda 6: Any other issue with the permission of the chair

The Convener of IIC, Dr. Gummadi Srinivasarao, demonstrated on PM SHRI scheme which is initiated by MIC, Govt. of India

Resolution:- It is resolved to approve giving consent as "YES" in the portal, indicating our institute's willingness to mentor 5 to 10 Innovation Councils established in schools.

Adjournment:-

The President of IIC and Vice president moved that the meeting be adjourned and this was agreed upon at 5.00 PM.


President IIC

Quarter 4

1. Quarter 4

Thrust Area: Conducting a Maximum Number of prescribed activities focuses on Awareness about Startup and related Ecosystem Support Services for Startup Development

Sr. No.	Activity	Suggestive Mode of Conduct of Activity	Suggestive Level of Activity	Responsibility
1	Session on Innovation/Prototype Validation – Converting Innovation into a Start-up or Session on Achieving “Value Proposition Fit” & “Business Fit”	Offline/Online	1 or 2	CE
2	Session on Accelerators/Incubation -Opportunities for Students & Faculties – Early-Stage Entrepreneurs	Offline/Online	1 or 2	EEE
3	Organize Session on “Lean Start-up & Minimum Viable Product/Business”- Boot Camp (or) Mentoring Session	Offline/Online	1 or 2	ME
4	Session on Angel Investment/VC Funding Opportunity for Early-Stage Entrepreneurs.	Offline/Online	1 or 2	EIE
5	Session/ Panel discussion with innovation and Start-up Ecosystem Enablers from the region/state/national level	Offline/Online	1	IT
6	Organizing Innovation & Entrepreneurship Outreach Program by involving ATLs/SICs in Schools	Offline/Hybrid	2 or 3	MCA and MBA
7	Organize an Inter/Intra Institutional Start-up Competition and Reward the Best Start-ups and deposition in the Institution’s YUKTI Innovation Repository	Offline/Hybrid	3 or 4	ECE
8	Startup Summit: Demo Day/Exhibition/Poster Presentation of Start-Ups & Linkage with Innovation Ambassadors/Experts for Mentorship Support	Offline/Hybrid	3 or 4	CSE

2. Celebration activities :: Quarter 4

Sr. No.	Date	Day of Celebration	Month	Responsibility
1	5th June	World Environment Day	June	--
2	29th July	4th Anniversary of National Education Policy (NEP) 2020	July	S&H, Dr.A.Karthik
3	15th August	Independence Day- Celebrating Aazadi Ka Amritkal	August	S&H, NCC, English Dept and Dr.A.Karthik
4	21st August	World Entrepreneurs Day	August	EDC

3. Self-Driven Activities (Q4):

S.No	Activity Title	Mode of conduct	Responsibility
1	Awareness about Startup and related Ecosystem Support Services for Startup Development	Offline/Online	CE
2	Awareness about Startup and related Ecosystem Support Services for Startup Development	Offline/Online	CSE
3	Awareness about Startup and related Ecosystem Support Services for Startup Development	Offline/Online	ECE
4	Awareness about Startup and related Ecosystem Support Services for Startup Development	Offline/Online	EEE
5	Awareness about Startup and related Ecosystem Support Services for Startup Development	Offline/Online	EIE
6	Awareness about Startup and related Ecosystem Support Services for Startup Development	Offline/Online	IT
7	Awareness about Startup and related Ecosystem Support Services for Startup Development	Offline/Online	ME
8	Awareness about Startup and related Ecosystem Support Services for Startup Development	Offline/Online	S&H
9	Awareness about Startup and related Ecosystem Support Services for Startup Development	Offline/Online	MBA
10	Awareness about Startup and related Ecosystem Support Services for Startup Development	Offline/Online	MCA

4. MIC driven activities:

S.No	Date	Activity Name	Responsibility
1	Q4	Based on the guidelines from MIC from time to time	ECE and EIE


President IIC