



One Day Workshop For Non Teaching Staff



Under
AICTE MARGDARSHAN

Organized by
Department of Information Technology
in collaboration with IQAC and AICTE

On

Career Counselling and Skill Development

28th June 2022, From 10AM to 12PM & 2PM to 5PM

Venue

IT Seminar hall, Department of IT, VRSEC

Contact for any info : 98660 91802

Resource Persons:

Mr. Vara Prasad,
Arete IT Services

Mr Ravi Siva Ram Teja,
Front-end Developer
Codegnan IT Solutions (OPC)
Pvt Ltd.



VELAGAPUDI RAMAKRISHNA SIDDHARTHA ENGINEERING COLLEGE
(AUTONOMOUS)



Dr. S.Suhasini - Department of Information Technology - Report of One Day Workshop For Non Teaching Staff

In collaboration with IQAC, the Department of Information Technology, VRSEC has conducted One day workshop for non teaching staff in association with AICTE Margadarshan on 28th June 2022, 10AM-5PM. This workshop is conducted in two sessions and received an overwhelming response with 63 participants.

Objectives of Workshop :

- To impart knowledge on Career enhancement
- To create awareness on skill development
- To improve technical skills through certifications

Brief Report of the Workshop is given below with the feedback at the end

Date: 28th June 2022

The workshop was inaugurated in the morning on 28th June 2022 with thanks giving session (online) by Dr. S.Suhasini, Workshop Organizer, Associate Professor, IT Dept, VRSEC.

In welcome speech, Dr. S.Suhasini, initiated with the programme highlights and shared her views with the non teaching staff participants that if they want to develop themselves, they need to attend such programmes which would really enhance their skills in their routine works and academics. Technical knowledge is also important for non teaching staff which plays a vital role in performing their regular academic duties.

She introduced the resource person Mr Vara Prasad, Arete Services to the gathering in brief. The first session was initiated by the resource person Mr. Vara Prasad. He elaborated with Career development is really is a lifelong process. He conveyed that throughout one's life there should be change, situations will change, and continually need to make career and life decisions. The goal of Career Counseling is to give you the knowledge and skills needed to lead future career in a better way. He interacted with the non teaching staff and took the inputs from them in regard to their daily routine works. He gave solutions for the problems discussed by the participants in handling examination works, automated softwares for fee payments and server maintenance issues etc.

In this accordance, the afternoon session is commenced at 2PM by Dr.S.Suhasini, workshop coordinator and introduced the second resource person to the gathering. Mr Ravi Siva Ram, Codegnan is the industry expert for the afternoon session. He delivered hands-on session and covered the basics of Web design. He has shown practically the concepts of HTML, CSS and made

the participants to perform case studies. Thus the participants contributed and involved themselves and 100% of them were able to design web page at the end of the programme.

The afternoon session is completed with the closing remarks from Dr M Suneetha, Convener of the Workshop and Head of IT Department, VRSEC. She conveyed her happiness in regard to the outcome of the programme. She also conveyed the participants that such programmes are very important not only for faculty, but also for non teaching staff. She encouraged the participants to upgrade their resume, certifications attaining which would help them to meet the promotion policies. Head of the institution Dr AV Ratna Prasad sir also addressed the gathering in the evening along with the workshop convener and shared his views. Attending such programmes need to be regular practice and is mandatory for non teaching staff. Whatever is learnt must be implemented in the regular jobs. The certificates are provided to the participants manually at the end of the programme (5:30PM).

Registration is carried in online and offline mode. The registration link in online is : -
<https://forms.gle/DpWAIrgfcG8gutjq8>

Registration for Workshop on "Career Counselling and Skill Development" - AICTE Margdarshan - 28th June 2022.

Please register by providing your details in the form.
No Registration fee!!
Attendance is mandatory for all sessions

info@vrsiddhartha.ac.in (not shared) (vrsiddhartha.ac.in)
Required

Email *

Your answer

Full Name *

Your answer

Department *

- CSE
- ECE
- CE
- EIE
- IT
- ME
- EEE
- Other

Designation *

Your answer

Mobile Number *

College Name *

- V.R. Siddhartha Engineering College
- PVP Siddhartha Institute of Technology
- Amrita Bai Institute of Science and Technology
- Andhra Loyola Institute of Engineering and Technology
- Dhanakula Institute of Engineering and Technology
- KKR & KSR Institute of Technology & Sciences
- Malineni Lakshmaiah Engineering College
- NRI Institute of Science and Technology
- Sasi Institute of Technology & Engineering
- Sri C.R. Reddy College of Engineering
- Chalapathi Institute of Technology
- Usha Rama College of Engineering and Technology
- Cheralu Engineering College, Guntur
- Other: _____

Submit




Clear form

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Google Forms

Registration Responses : The workshop received 63 responses in offline . The sample registration page is :

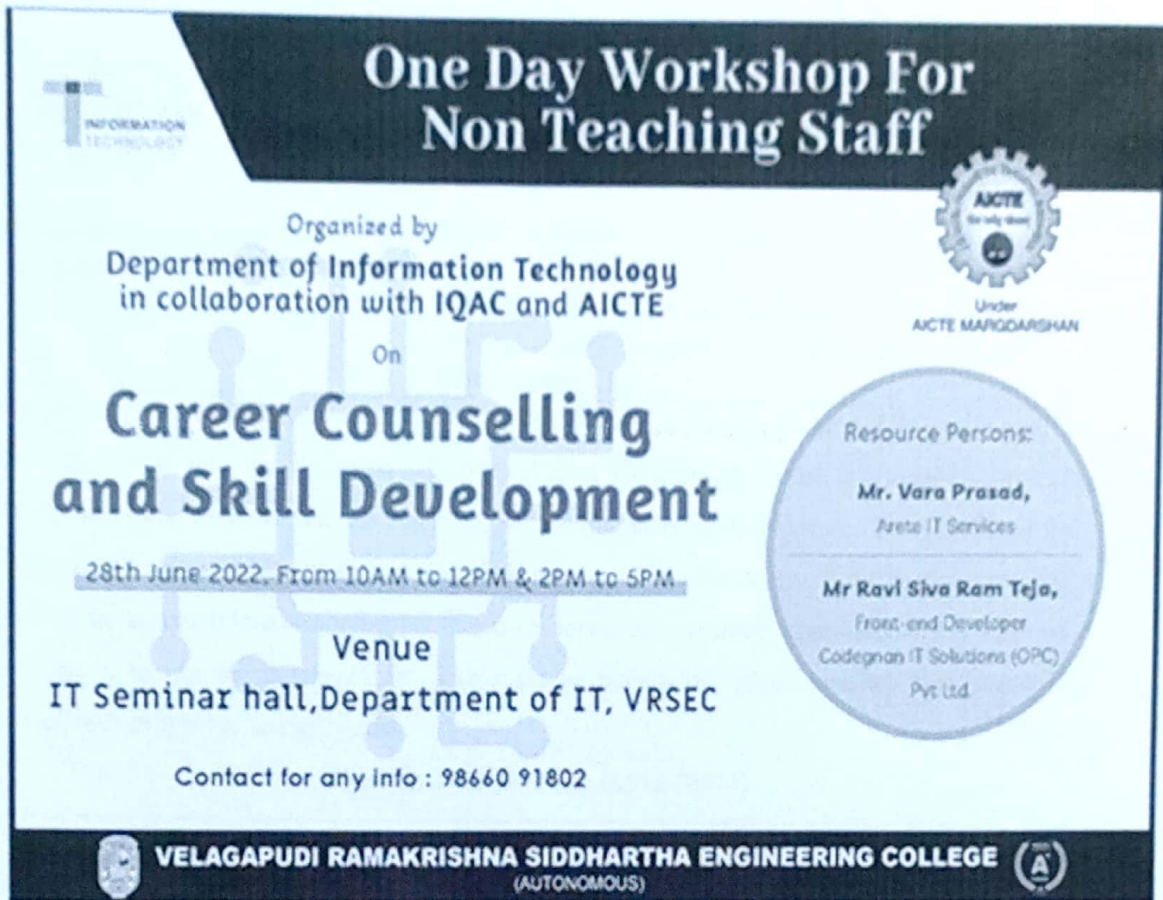
VELAGAPUDI RAMAKRISHNA SIDDHARTHA ENGINEERING COLLEGE
Department of Information Technology in association with IQAC and AICTE Margdarshan

ONE DAY WORKSHOP FOR NON TEACHING STAFF ON
CAREER COUNSELING AND SKILL DEVELOPMENT
(28th June 2022, 10AM – 12PM & 2PM-5PM, Venue: IT Seminar Hall, IT Dept, VRSEC)

Registration

S.No	Name of the Staff	Designation	Name of the Department	Name of the College	Mobile	Email Id	Signature

3. Brochure



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On
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Contact for any info : 98660 91802

Under AICTE MARGDARSHAN

Resource Persons:
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Arete IT Services
Mr Ravi Siva Ram Teja,
Front-end Developer
Codegnan IT Solutions (OPC)
Pvt Ltd.

VELAGAPUDI RAMAKRISHNA SIDDHARTHA ENGINEERING COLLEGE (AUTONOMOUS)

Circular: Through WhatsApp

Subject : One Day Workshop For Non Teaching staff On "CAREER COUNSELLING AND SKILL DEVELOPMENT"

Forwarded

Registration for Workshop on "Career Counselling and Skill Development" - AICTE Margdarshan - 28th June 2022

Registration for Workshop on "Career Counselling and Skill Development" - AICTE Margdarshan - 28th June 2022.
Please register by providing your details in the form. No Registration forms.gle

One Day Quality Enhancement Workshop on **Modern Technologies and Tools for Skill Upgradation** Under AICTE Margdarshan.

Date: 28th June 2022 ; Time: 10:00 AM

Organized by: Department of IT in collaboration with IQAC and AICTE

Register @ <https://forms.gle/DpWAIrgfcG8gutjq8>

Resource Person: 1. Mr Vara Prasad, Arete IT Services, 2. Mr Ravi Siva Ram Teja, Front-end Developer, Codegnan IT Solutions (OPC) Pvt Ltd.

Thank you 🙏

5:12 pm ✓✓

For Non Teaching Staff

5:12 pm ✓✓

4. Session wise Report

Session 1 (28-06-2022, 10AM-12PM)

TIME	EVENT
10.00AM – 10.10AM	Workshop Organizer Address
Session 1 : 10.10AM-12PM	SESSION I
	<ul style="list-style-type: none">• Resource Person Introduction by Workshop Coordinator• Topic Covered by Resource person Mr Vara Prasad, Arete Services : Career Guidance, Skill upgradation through Certifications

The first session was initiated by the resource person Mr. Vara Prasad, Arete IT Services Pvt Ltd. He elaborated with very basic idea of skill upgradation. He highlighted the importance of updating oneself with latest implementations in academics. He interacted with the participants and asked them to share their issues if any while carrying their regular job duties. Many of the participants shared their views in regard to laboratories maintenance, server maintenance, examinations and automated software usage in fee payments etc. The resource person has given possible solutions to the participants in response to their issues.




Session 2 (28-06-2022, 02PM-05PM)

TIME	EVENT
02.00PM – 05.00PM	SESSION II <ul style="list-style-type: none">• Resource Person Introduction by Workshop Coordinator• Topic Covered by Resource person Mr Ravi Siva Ram, Codeganan : Web Design Fundamentals
05.00-05.15PM	<ul style="list-style-type: none">• Closing Remarks by Dr M Suneetha, Convener of the Workshop and Head – Department of Information Technology, VRSEC & Dr AV Ratna Prasad, Principal, VRSEC

The afternoon session is hands on and discussed on Web Design fundamentals. Few applications were demonstrated in the session and participants were able to create web pages in parallel to the demonstrations.

The programme is ended up with closing remarks by Dr M Suneetha, Convener of the programme, Head of IT Dept, VRSEC and Dr AV Ratna Prasad, Principal, VRSEC. The certificates were distributed to the participants.

5. Attendance sheet: Attendance of the participants is recorded in two sessions separately and sample is enclosed here.








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Attendance Sheet For Session I (10PM - 12PM)

S.No	Name of the Staff	Designation	Name of the Department	Name of the College	Mobile	Signature




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Attendance Sheet For Session II (2PM - 5PM)

S.No	Name of the Staff	Designation	Name of the Department	Name of the College	Mobile	Signature

6. Feedback : Feedback is collected at the end of the two sessions. Sample template is enclosed :

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Feedback Form

Name of the Staff: _____
Designation: _____
Department: _____
College: _____
Mobile No.: _____

Place a tick mark (✓) wherever necessary

	Poor	Fair	Good	Excellent
1. Give overall rating of the workshop				
2. Is the workshop useful to you		Yes		No
3. Would you like to attend in further workshops		Yes		No

Staff Signature _____

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7. Certificate Template




**VELAGAPUDI RAMAKRISHNA
 SIDDHARTHA ENGINEERING COLLEGE**
 (AUTONOMOUS)
 (Sponsored by Siddhartha Academy of General & Technical Education)
 Approved by AICTE | Affiliated to JNTUK Kakinada
 Accredited by NAAC with 'A+' Grade | An ISO 9001:2015 Certified Institution

Department of INFORMATION TECHNOLOGY

Certificate of Participation

This is to certify that Dr./ Mr./ Ms. _____
 of _____ has participated in One Day Workshop on **"CAREER
 COUNSELLING AND SKILL DEVELOPMENT"** organized by IQAC and Department of Information
 Technology, V R Siddhartha Engineering College, Vijayawada. under AICTE Margadarshan Scheme on 28th
 June 2022.



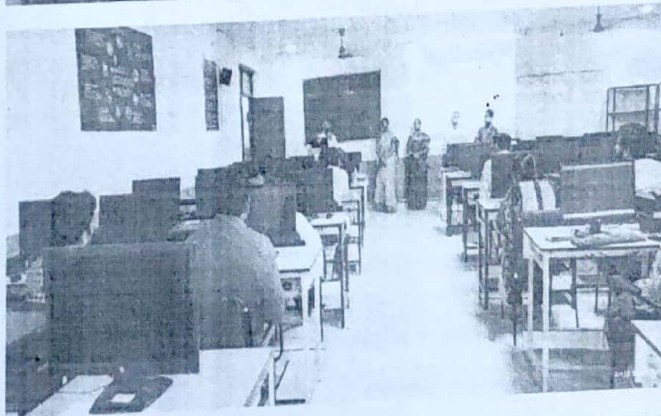
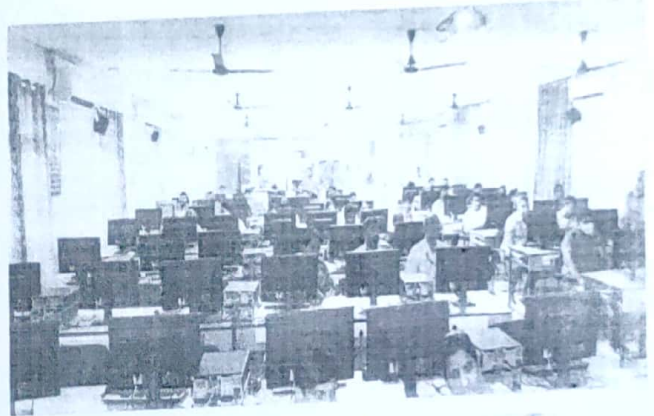
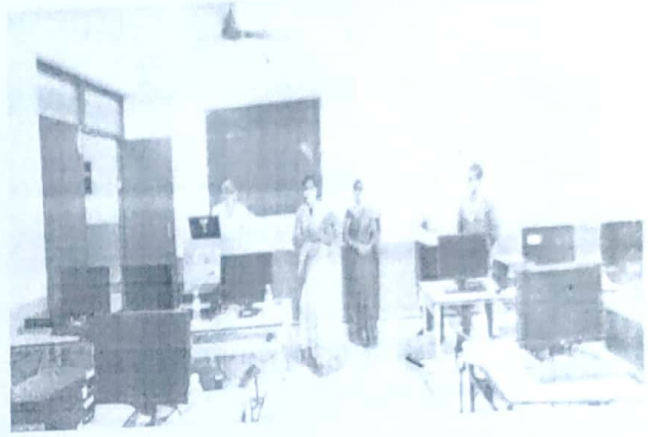
Dr. M. Suneetha
Head of the Department (IT)





Dr. A. V. Ratna Prasad
Principal, VRSEC.

notes of the Workshop on 28th June 2022



M. S. S. S.
Professor & Head
Department of Information Technology,
V.R. Siddartha Engineering College
Vijayawada-520 007



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June 2022.

Dr. M. Suneetha
Head of the Department (IT)



Dr. A. V. Ratna Prasad
Principal, VRSEC.



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Feedback Form

Name of the Staff : E Jyothi
Designation :
Department : CE
College : VRSEC
Mobile No :

Place a tick mark (✓) wherever necessary

1. Give overall rating of the workshop	Poor	Fair	Good	Excellent
2. Is the workshop useful to you		✓ Yes		No
3. Would you like to attend in further workshops		✓ Yes		No


Staff Signature

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Feedback Form

Name of the Staff : M.V. Srinivasa Rao
Designation : D.E.O.
Department : Administrative office
College : V.R. Siddhartha Engineering college
Mobile No : 9492979498

Place a tick mark (✓) wherever necessary

	Poor	Fair	Good	Excellent
1. Give overall rating of the workshop			<input checked="" type="checkbox"/>	
2. Is the workshop useful to you		Yes ✓		No
3. Would you like to attend in further workshops		Yes ✓		No


Staff Signature

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