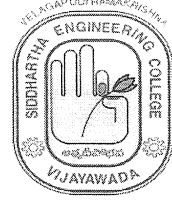




Velagapudi Ramakrishna
Siddhartha Engineering College
(Autonomous) Kanuru, Vijayawada-7, A.P



INSTITUTION INNOVATION COUNCIL (IIC)

Minutes of the IIC meeting held on 20.09.2023 in CE HoD Chamber of CE department, V.R. Siddhartha Engineering College, Vijayawada- 520 007

Call to Order:-

The IIC meeting of the institute was held on 20.09.2023 in the CE HoD chamber of CE department. It began at 4.30 PM and was presided over by the IIC Vice President.

Attendees:-

Members in attendance included:

Of the 17 faculty members, 14 attended

Members not in attendance included:

Faculty members:

1. Sri M Tej Sai, Assistant Professor in CE Department
2. Dr.K Narendra, Sr.Asst.Prof, S&H
3. Dr.Venkata Kiran Kumar Ravi, Asst.Professor, ME Dept

Resolutions:

Agenda 1: To discuss on updating new student council members

The Vice President invited all the members to the meeting and initiated the process of establishing the IIC. After thorough discussion and mutual consent among the members, Dr G Srinivasa Rao, Convener, requested all Dept coordinators to furnish the new student council members for updating in the IIC portal.

Resolution:- It is resolved to approve the sending of new student members from the all the departments through HoD within a week to the convener IIC and also update in the IIC portal by each coordinator by consulting the convener IIC.

Agenda 2: *To discuss upon the formulation and function of IIC & sharing roles and responsibility among newly joined council members*

After thorough discussion and mutual consent among the members, Dr G SrinivasaRao, Convener proposed and presented the **two new** faculty council members for the AY 2023-24

Resolution:- It is resolved to approve the proposed list of members(old and newly joined members) with their responsibilities for the formation of IIC. The list enclosed

Agenda 3: *First Quarter Action Plan Development (1st Sept to Nov 2023)*

After thorough discussion and mutual consent among the members, Dr M V S Raju, Vice President of IIC presented the proposed Quarterly Action Plan for the period of quarter 1.

Resolution:-It is resolved to approve the proposed first Quarterly Action Plan.(Copy enclosed)

Agenda 4: Report submission format

Dr G SrinivasaRao, Convener, *discussed about the key points in the report submission format like amount spent, video link, event photos, outcome of the event, attendance copy and proper filing at the dept level.*

Resolution:- It is resolved to approve the format of the data to be submitted by the coordinators after completion the event. The event photos should cover the speaker, participants and banner in single shot. The finalized copy of format enclosed herewith

Agenda 5: Any other issue with the permission of the chair

Dr M V S Raju, Vice President of IIC recommended to post about faculty/student achievements in the student/faculty whats app groups and Dr.K Naga Malleswara Rao, EDC coordinator suggested to create group mail among faculty council members for better communication about IIC.

Resolution:- It is resolved to approve to post about faculty/student achievements in the student/faculty Whats app groups by the dept coordinators and also approved to create group mail among faculty council members for better communication about IIC

Adjournment:-

The president moved that the meeting be adjourned and this was agreed upon at 5.45 PM.


President - IIC

**Professor & Head
Dept. of Civil Engineering
V.R.Siddhartha Engineering College
VIJAYAWADA-520 007**

Velagapudi Ramakeishna
SIDDHARTHA ENGINEERING COLLEGE (Autonomous)
A.P, Vijayawada-7

IIC Calendar Activities: (Q1)

S.No	Activity Title	Mode of conduct	Thrust area	Responsibility
1	Workshop on “Entrepreneurship and Innovation” as Career Opportunity”	Offline/Online	Inspiration, Motivation and Ideation	ME
2	My Story - Motivational Session by Successful Innovators	Offline/Online		EIE
3	My Story - Motivational Session by Successful Entrepreneur/Start-up founder.	Offline/Online		MCA
4	Session on Problem Solving and Ideation Workshop	Offline/Online		EEE
5	Exposure and field visit for problem identification	Offline		CE
6	Organize an Inter/Intra Institutional Idea Competition and Reward Best Ideas - Manage through YUKTI-NIR	Offline		CSE
7	Mentoring Event: Demo Day/Exhibition/Poster Presentation of Ideas/PoC & linkage with Innovation Ambassadors/Experts for Mentorship Support - Manage through YUKTI-NIR	Offline/Online		ECE

2. Self Driven Activities (Q1):

S.No	Activity Title	Thrust area	Responsibility
1	Any activity related to Inspiration, Motivation and Ideation	Inspiration, Motivation and Ideation	CE
2	Any activity related to Inspiration, Motivation and Ideation		CSE
3	Any activity related to Inspiration, Motivation and Ideation		ECE
4	Any activity related to Inspiration, Motivation and Ideation		EEE
5	Any activity related to Inspiration, Motivation and Ideation		EIE
6	Any activity related to Inspiration, Motivation and Ideation		IT
7	Any activity related to Inspiration, Motivation and Ideation		ME
8	Any activity related to Inspiration, Motivation and Ideation		MBA

	Motivation and Ideation		
9	Any activity related to Inspiration, Motivation and Ideation		MCA

3. Important Day Celebration Activities for IIC Academic Year 2022-23 (Q1)

S.No	Date	Celebration Activity Name	Responsibility
1	15 th September	Engineers day	Completed by CE Dept
2	15th October	Institution's Innovation Day (Dr APJ Abdul Kalam's birth anniversary)	All Depts
3	9th November	National Entrepreneurship Day	EDC
4	11th November	National Education Day	MBA

4. MIC driven activities:

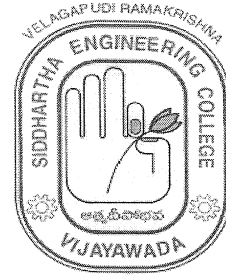
S.No	Quarter	Activity Name	Responsibility
1	Q1	Based on the guidelines from MIC from time to time	EEE and IT

President IIC

Professor & Head
Dept. of Civil Engineering
V.R.Siddhartha Engineering College
VIJAYAWADA-520 007



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Siddhartha Engineering College
(Autonomous)
Kanuru, Vijayawada-7, A.P
INSTITUTION INNOVATION COUNCIL
(IIC)/EDC



Report

1. Program driven by: **Self driven/MIC driven/IIC calendar/celebration**
2. Program /Activity Name:
3. Program Type:
 - Level 1:** Expert Talks/ Mentoring Sessions/Exposure Visits
Duration of the activity: 2 to 4 contact hours/ Less than half a day
 - Level 2:** Workshop/ Seminar/Conference/ Exposure Visits
Duration of the activity: 5 to 8 contact hours/Less than a day
 - Level 3:** Workshop/ Boot camps/Exhibitions/Demo Day / Competitions
Duration of the activity: 9 to 18 contact hours: 1 -2 days
 - Level 4:** Tech Fest/Challenges/Hackathons
Duration of the activity: Greater than 18 contact hours: More than 2 days
4. Program Theme: **IPR and Technology Transfer/Innovation & Design Thinking/ Entrepreneurship & Startup/ Pre-Incubation & Incubation Management**
5. Name of the Dept. Organized:
6. Start date:
7. End date:
8. Duration of the event in Hrs:
9. No of External participants :
10. Student participants (Internal):

11. Faculty participants (internal):

12. Expenditure amount :

13. Objectives:

14. Benefit in terms of:

h Learning/Skill/Knowledge

15. Outcome:

16. Star performer(Faculty coordinator)

17. Star performer(Student coordinator)

18. Promoted in IIC social media through social media coordinator: Yes/No

19. Video (URL of the youtube/Facebook/Twitter) (Min 2 min):

20. Photograph 1: (Covering banner, keynote speaker and students in one shot)

21. Photograph 2: (Covering banner, keynote speaker and students in one shot)

22. Session plan, If any:

h

h

23. Brochure/Banner (Attach herewith):

24. Poster(Attach herewith):

25. Student/Faculty attendance scanned copy:

26. About the event 15 to 20 lines summary:

27. Financial statements (Letter requesting financial support, sanction letter, approved expenditure statement): (Scanned copies)

28. Speaker Profile

I. Name of the speaker:

II. Qualification:

III. Designation:

IV. Experience:

a) Industrial

b) Academic

c) Research

V. Address for communication

VI. Phone:

VII. E-Mail:

Note: All the details are mandatory with HoD signature

Internal faculty Council members:

S.No	Name of the faculty	Council Designation	Department	Designation	Signature
1.	Dr. Chava Srinivas	President	CE	Professor and HOD	Adi
2.	Dr. Mudunuri Venkata Satyanarayana Raju	Vice President	CE	Professor	MRE
3.	Dr.Ch.Rupa	IPR activity coordinator	CSE	Professor	AL
4.	Dr.G.Srinivasa Rao	Convener and ARIIA Coordinator	EEE	Associate Professor	Gowda
5.	Dr.V Mallikarjuna	NIRF Coordinator	EEE CE	Associate Professor	Chakraborty
6.	Dr.P.Ramesh Kumar	Social media coordinator and Dept coordinator	CSE, AI&ML and AI&DS	Associate Professor	Praveen
7.	Sri.R V H Prasad	Start-up activity coordinator and Dept. coordinator	ECE	Asst.Prof, ECE	PH
8.	Dr. K.Naga Malleswara Rao	EDC activity coordinator	ME	Associate Professor	K.N.Rao
9.	Sri M Tejsai	Internship activity coordinator	CE	Assistant Professor	(A)
10	Dr. Malathi N	IIC Coordinator from CE	CE	Assistant Professor	MN
11	Sri.T.Naveen	IIC Coordinator from EEE	EEE	Assistant Professor	T.Naveen
12	Smt.K.Prasanti	IIC Coordinator from EIE	EIE	Asst.Prof.	Prasanti
13	Sri S.Jaya Prakash	IIC Coordinator from IT	IT	Assistant Professor	Prakash
14	Dr.Venkata Kiran Kumar Ravi	IIC Coordinator from ME	ME	Assistant professor	(A)
15	Dr.K Narendra	IIC Coordinator from S & H	S&H	Associate Professor	(A)
16	Dr. K Madhavi	IIC Coordinator from MBA	MBA	Assistant Professor	K Madhavi
17	Dr.B.Srinivas	IIC Coordinator from MCA	MCA	Sr.Assistant Professor	B.Srinivas