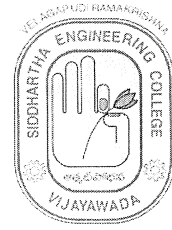




Velagapudi Ramakrishna
Siddhartha Engineering College
(Autonomous)
Kanuru, Vijayawada-7, A.P



INSTITUTION INNOVATION COUNCIL (IIC)

The Minutes of the IIC meeting held on 17.06.2022 in HoD chamber of CE department, V R Siddhartha Engineering College, Vijayawada - 520 007

Call to Order:-

The IIC meeting of the college was held on 17.06.2022 in the HoD chamber of CE department. It began at 03.30 PM and was presided over by the IIC president.

Attendees:-

Members in attendance included:

Of the 20 faculty members, 14 attended

Members not in attendance included:

Faculty members:

1. Dr. M V S Raju, Professor in CE Department
2. Dr. B SrinivasaRao, Professor, EEE Department
3. Dr. P Ramesh Kumar, Sr. Asst Professor, CSE Department
4. Sri. M Tej Sai, Asst.Prof. CE Dept.
5. Dr. Subhajit Dawn, Asst Professor, EEE Dept
6. Dr.K.Narendra, Assoc.Prof., S&H Dept.

Resolutions:

Agenda 1: Progress monitoring of previous quarter activities (i.e. Quarter 3)

Dr.Chava Srinivas, the president of IIC asked the council members regarding the status of activities conducted by the departments for the quarter 3.

Resolution:- *It is resolved to approve the conduction of pending quarter 1 quarter 2 and quarter 3 IIC calendar activities in the quarter 4 period as self driven activities.*

Agenda 2: To develop fourth Quarter Action Plan (From June to August 2022)

Dr.Chava Srinivas, the president of IIC presented the proposed Quarterly Action Plan for the period of quarter 4.

Resolution:- *It is resolved to approve the proposed fourth Quarter Action Plan.(Copy enclosed) and to be completed by the end of August month of 2022*

Agenda 3: Discussion on status of Mentor-Mentee Program

Dr.Chava Srinivas, the president of IIC asked the Mentor – Mentee program coordinators regarding the status of mentee activities conducted by them

Resolution:-It is resolved to approve the proposed action plan of Mentor-Mentee program given by MIC is to be organized for mentoring support by our institute to mentee institutes as per schedule given MIC through allotted coordinators.

Based on the discussions in the meeting held on 01/04/2022 in CE HoD room, the following tasks versus coordinators are finalized for Mentor – Mentee program,

- 1. Orientation and mentoring session to mentee institutes – by Dr. GSR, EEE Dept*
- 2. Quarterly progress monitoring of mentee institutes – by Dr. Praveen, ECE dept*
- 3. Sharing of IIC calendar activities to mentee institute – by Sri. Ali CE Dept*
- 4. I & E Training and exposure visit – by Dr. KNMR, ME Dept*
- 5. Progress monitoring and impact measurement – By Dr KNMR, ME Dept and Dr Praveen, ECE Dept*
- 6. Guidance to mentee institute – By Dr. P. Ramesh Kumar, CSE Dept*

Agenda 4: Discussion on Q1 and Q2 performance report given by MIC

Dr.Chava Srinivas, the president of IIC presented the cumulative performance of Q1 and Q2 released by the MIC. Also discussed on activities disapproved by MIC which are submitted by IIC to MIC with reasons

Resolution:-It is resolved to approve that, all the activities conducted by various departments must meet the theme of Innovation/IPR/Entrepreneurship/start-up and the report must submit immediately after completion of the event to the convener of IIC covering the requirements of the MIC such as photos with covering all sides, video link etc..

Agenda 5: Any calendar activities during Q1, Q2 and Q3 period are missed to conduct, wish to conduct as self driven in Q4 period

Dr.Chava Srinivas, the president of IIC proposed to conduct as self-driven activities, which are the calendar activities missed in Q1, Q2 and Q3

Resolution:-It is resolved to approve that, any calendar activity during Q1, Q2 and Q3 period are missed to conduct, wish to conduct as self driven in Q4 period.

Agenda 6: Status monitoring of faculty coordinators meeting with students

Dr.Chava Srinivas, the president of IIC asked the Dept coordinators/ activity coordinators to conduct the meetings with their respective department student coordinators/activity student coordinators for sharing the resolutions in the quarterly council meetings

Resolution:-After thorough discussion and mutual consent among the members, it is resolved to approve to conduct meeting with the student council members once in a month by the Department coordinators and activity coordinators. The minutes of said meeting are to be recorded.

Agenda 7: Any other issue with the permission of the chair

- a) The IIC Convener Dr.G.Srinivasa Rao, discussed about the promotion of IIC activities in the IIC social media of VRSEC before conduction of each activity.*

Resolution:-It is resolved to approve the promotion of IIC activities in the social media is to be developed by the social media coordinator, Dr. P Ramesh Kumar before starting the every event. The event coordinators through IIC whats app group before the event starting share the event posters.

b) *Submission of report after completion of the event/activities from the departments.*

Resolution:-It is resolved to approve the report to be submitted immediately after completion the event from the department coordinators with clear objectives & outcomes and with expenditure involved.

Adjournment:-

The president moved that the meeting be adjourned and this was agreed upon at 4.30 PM.


President - IC

IIC Calendar Activities: (Q4)

S.No	Activity Title	Thrust area	Responsibility
1	Session on Innovation/Prototype Validation - Converting Innovation into a Startup (or) Session on Achieving "Value Proposition Fit" & "Business Fit"	Validation and Start-up Development	IT
2	Session on Accelerators/Incubation - Opportunities for Students & Faculties - Early Stage Entrepreneurs		CSE
3	Organize Session on "Lean Start-up & Minimum Viable Product/Business"- Boot Camp (or) Mentoring Session		ME
4	Session on Angel Investment/VC Funding Opportunity for Early Stage Entrepreneurs		EIE
5	Session/ Panel discussion with innovation and Startup Ecosystem Enablers from the region/state/national level		EEE
6	Demo Day/Exhibition/Poster Presentation of Start-ups developed & linkage with Innovation Ambassadors for mentorship support		CE
7	Developing Online Repository of Start-ups Developed/incubated and Way forward plan		ECE

2. Self Driven Activities: (Q4)

Each department need to be conducted at least one self driven activity apart from calendar activity scheduled

3. MIC driven activities: (Q4)

Based on the guidelines from MIC from time to time to be organized


President IIC