INSTITUTION INNOVATION COUNCIL (IIC)

Minutes of the IIC meeting held on 25.02.2023 in CE HoD Chamber of CE department, V R Siddhartha Engineering College, Vijayawada- 520 007

Call to Order:-

The IIC meeting of the institute was held on 25.02.2023 in the CE HoD chamber of CE department. It began at 11.00 AM and was presided over by the IIC president.

Attendees:-

Members in attendance included:

Of the 20 faculty members, 14 attended

Members not in attendance included:

Faculty members:

1. Dr. V. Mallikarjuna, Assoc.Professor in CE Department
2. Dr.K Narendra, Sr.Asst.Prof, S&H
3. Sri V Sandeep, Asst.Professor, CSE Dept
4. Dr.V Praveen Naidu, Assoc.Professor, ECE Dept
5. Dr.Ch Rupa, Professor, CSE Dept.
6. Sri M Tej Sai, Asst prof, CE Dept

Resolutions:

Agenda 1: Status monitoring of First and second quarter activities

Dr.Chava Srinivas, the president of IIC presented the status of Q1 and Q2 (Semester 1) and asked the council members regarding the pending of activities conducted by the departments for the quarter 1 and 2

Resolution:- It is resolved to approve the conduction of pending quarter 1and 2 activities on or before 28/02/2022. (Since Q1 and Q2 are merged)

Agenda 2: Third Quarter Action Plan Development (1st March to May 2023)

After thorough discussion and mutual consent among the members, Dr Chava Srinivas, President of IIC presented the proposed Quarterly Action Plan for the period of quarter 3.

Resolution:-It is resolved to approve the proposed third Quarterly Action Plan.(Copy enclosed)

Agenda 3: Identification of Technical mentors and development of network at the institute level

Dr.Chava Srinivas, the president of IIC, proposed to submit the database of technical persons (internal and external industry persons) for the purpose of maintaining the network with IIC.

Resolution:- *After thorough discussion and mutual consent among the members, the technical experts data to be sent to the convener IIC in the prescribed format (shown below). After consolidation the experts data will be shared to all the council members for further useful/guidance to the interdisciplinary students.*

S.No	Name of the Dept	Name of the Expert	Organization	designation	E-Mail	Phone	Skills

Agenda 4: <u>Discussion on general guidelines of IIC 5.0 and various levels of the events</u>

Dr.Chava Srinivas, the president of IIC, proposed to follow the guidelines as per inline with the instructions given by MIC.

Resolution:- *After thorough discussion and mutual consent among the members, it is resolved to approve the following guidelines in conduction of activities in the institute*

Details of levels:

Level	Event types	Duration
Level 1	• Expert Talk • Mentoring Session • Exposure Visit	2 to 4 contact hours Less than half a day
Level 2	• Workshop • Seminar • Conference • Exposure Visit	5 to 8 contact hours Less than a day
Level 3	• Workshop • Boot Camp • Exhibition • Demo Day • Competition • Hackathons	9 to 18 contact hours More than a day
Level 4	• Tech Fest • Challenge • Hackathon • Competition • Workshop • Boot Camp • Exhibition	Greater than 18 contact hours More than 2 days

General Instructions:

- Activities directly related to promotion, engagement and in support of innovation, Entrepreneurship and IPR will only be considered
- Regular and timely submitted reports of activities will be consider for verification
- For each activity report, its mandatory to upload two photographs (one should cover the participants from front and second should cover students and stage/screen for offline event, in case its conducted online, then screenshot of expert speaker with participants and clearly visible participants
- Participants registration details collected from google form or through any medium for a particular activity should be submitted along with over all activity report in pdf format as proof of conduct of event
- For offline activity, a one to two minute video of the program should be uploaded on the youtube/facebook/Twitter channel of institute or IIC and working link should be provide. The

video should cover all the students, speakers and stage. For online events, screen recording may be used or the event link

- MIC may reject the submitted report if video or photos are not in accordance with the above guidelines

Agenda 5: *Organization MIC driven activity "Celebrating India's presidency of the G20"*

Dr.Chava Srinivas, the president of IIC, proposed to conduct the above activity by the IT Dept as per guidelines given by MIC.

Resolution:-After thorough discussion and mutual consent among the members, it is resolved to approve the above said activity conducted by the IT Dept. following guidelines given by MIC

Agenda 6: *Discussion on YUKTI 2.0 – Best innovations from the Depts for the YUKTI Innovation Challenge 2023*

Dr.Chava Srinivas, the president of IIC, presented the details about YUKTI innovation Challenge 2023 for participation of our students in the above contest.

Resolution:-After thorough discussion and mutual consent among the members, it is resolved to approve the sending circular with yukti innovation challenge time line details through principal to all the departments for active participation in the above said contest

Agenda 7: *Any other issue with the permission of the chair*

Nil

President – IIC
Professor & Head
Dept. of Civil Engineering
V.R.Siddhartha Engineering College
VIJAYAWADA-520 007

Velagapudi Ramakeishna
SIDDHARTHA ENGINEERING COLLEGE (Autonomous)
A.P, Vijayawada-7

IIC Calendar Activities: (Q3)

S.No	Activity Title	Mode of conduct	Thrust area	Level	Responsibility
1	Workshop on Prototype/Process Design and Development	Offline/Online	Awareness about Startup and related Ecosystem Support Services for Startup Development	3	CSE
2	Session/ Workshop on Business Model Canvas (BMC)	Offline/Online		3	CE
3	Field/Exposure Visit to Incubation Unit/Patent Facilitation Centre/Technology Transfer Centre such as Atal Incubation Centre etc	Offline		3	EEE
4	Session on "How to plan for Start-up and legal & Ethical Steps"	Offline/Online		1	MCA
5	Workshop on Intellectual Property Rights (IPRs) and IP management for start up	Offline/Online		2	MBA
6	Organise an Inter/Intra Institutional Business Plan Competition and Reward Best Innovations - Manage through YUKTI-NIR	Offline		4	ME
7	Mentoring Event: Demo Day/Exhibition/Poster Presentation of Business Plans & linkage with Innovation Ambassadors/Experts for Mentorship Support - Manage through YUKTI-NIR	Offline/Online		4	EIE

2. Self Driven Activities:

S.No	Activity Title	Mode of conduct	Thrust area	Level	Responsibility
1	Any activity relevant to Awareness about Startup and related Ecosystem Support Services for Startup Development	Offline/Online			CE
2	Any activity relevant to Awareness about Startup and related Ecosystem Support Services for Startup Development	Offline/Online			CSE

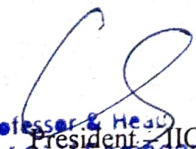| S.No	Activity	Mode	Awareness about Startup and related Ecosystem Support Services for Startup Development		Dept
3	Any activity relevant to Awareness about Startup and related Ecosystem Support Services for Startup Development	Offline			ECE
4	Any activity relevant to Awareness about Startup and related Ecosystem Support Services for Startup Development	Offline/Online			EEE
5	Any activity relevant to Awareness about Startup and related Ecosystem Support Services for Startup Development	Offline/Online			EIE
6	Any activity relevant to Awareness about Startup and related Ecosystem Support Services for Startup Development	Offline			IT
7	Any activity relevant to Awareness about Startup and related Ecosystem Support Services for Startup Development	Offline/Online			ME
8	Any activity relevant to Awareness about Startup and related Ecosystem Support Services for Startup Development	Offline/Online			MBA
9	Any activity relevant to Awareness about Startup and related Ecosystem Support Services for Startup Development	Offline/Online			MCA

3. Important Day Celebration Activities for IIC Academic Year 2022-23 (Q3)

S.No	Date	Celebration Activity Name	Responsibility
1	8th March	International Women's Day	Dr. Baby Rani and Dr.K.Narendra
2	21st April	World Creativity and Innovation Day	ECE
3	22nd April	World Earth Day	CE
4	26th April	World Intellectual Property Day	Dr.Ch Rupa
5	11th May	National Technology Day	CSE

4. MIC driven activities:

Based on the guidelines from MIC from time to time

Professor & Head
President IIC
Dept. of Civil Engineering
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