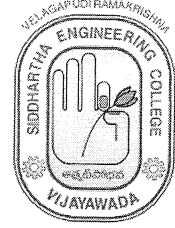




Velagapudi Ramakrishna
Siddhartha Engineering College
(Autonomous) Kanuru, Vijayawada-7, A.P



INSTITUTION INNOVATION COUNCIL (IIC)

Minutes of the IIC meeting held on 05.06.2023 in CE HoD Chamber of CE department, V R Siddhartha Engineering College, Vijayawada- 520 007

Call to Order:-

The IIC meeting of the institute was held on 05.06.2023 in the CE HoD chamber of CE department. It began at 11.00 AM and was presided over by the IIC president.

Attendees:-

Members in attendance included:

Of the 20 faculty members, 14 attended

Members not in attendance included:

Faculty members:

1. Dr. Mudunuri Venkata Satyanarayana Raju,.Professor in CE Department
2. Dr.K Narendra, Sr.Asst.Prof, S&H ;
3. Sri V Sandeep, Asst.Professor, CSE Dept
4. Dr.V Praveen Naidu, Assoc.Professor, ECE Dept
5. Sri M Tej Sai, Asst prof, CE Dept
6. Smt. K Madhavi

Resolutions:

Agenda 1: Status monitoring of third quarter activities

Dr.Chava Srinivas, the president of IIC presented the status of Q3and asked the council members regarding the pending of activities conducted by the departments for the quarter 3

Resolution:- It is resolved to approve the conduction of pending quarter 3 activities on or before 31/08/2023. (Since Q3 and Q4 are merged)

Agenda 2: Fourth Quarter Action Plan Development (1st June to August 2023)

After thorough discussion and mutual consent among the members, Dr Chava Srinivas, President of IIC presented the proposed Quarterly Action Plan for the period of quarter 4.

Resolution:-It is resolved to approve the proposed fourth Quarterly Action Plan.(Copy enclosed)

Agenda 3: Identification of Technical mentors and development of network at the institute level

Dr.Chava Srinivas, the president of IIC, proposed to submit the database of technical persons (internal and external industry persons) for the purpose of maintaining the network with IIC.

Resolution:-After thorough discussion and mutual consent among the members, the technical experts data to be sent to the convener IIC in the prescribed format (shown below) on before 10/6/2023. After consolidation the experts data will be shared to all the council members for further useful/guidance to the interdisciplinary students.

S.No	Name of the Dept	Name of the Expert	Organization	designation	E-Mail	Phone	Skills

Agenda 4: Discussion on general guidelines of IIC 5.0 and various levels of the events

Dr.Chava Srinivas, the president of IIC, proposed to follow the guidelines as per inline with the instructions given by MIC.

Resolution:-After thorough discussion and mutual consent among the members, it is resolved to approve the following guidelines in conduction of activities in the institute

Details of levels:

Level	Event types	Duration
Level 1	<ul style="list-style-type: none"> • Expert Talk • Mentoring Session • Exposure Visit 	2 to 4 contact hours Less than half a day
Level 2	<ul style="list-style-type: none"> • Workshop • Seminar • Conference • Exposure Visit 	5 to 8 contact hours Less than a day
Level 3	<ul style="list-style-type: none"> • Workshop • Boot Camp • Exhibition • Demo Day • Competition • Hackathons 	9 to 18 contact hours More than a day
Level 4	<ul style="list-style-type: none"> • Tech Fest • Challenge • Hackathon • Competition • Workshop • Boot Camp • Exhibition 	Greater than 18 contact hours More than 2 days

General Instructions:

- Activities directly related to promotion, engagement and in support of innovation, Entrepreneurship and IPR will only be considered
- Regular and timely submitted reports of activities will be consider for verification
- For each activity report, its mandatory to upload two photographs (one should cover the participants from front and second should cover students and stage/screen for offline event, in case its conducted online, then screenshot of expert speaker with participants and clearly visible participants
- Participants registration details collected from google form or through any medium for a particular activity should be submitted along with over all activity report in pdf format as proof of conduct of event
- For offline activity, a one to two minute video of the program should be uploaded on the youtube/facebook/Twitter channel of institute or IIC and working link should be provide. The

video should cover all the students, speakers and stage. For online events, screen recording may be used or the event link

- MIC may reject the submitted report if video or photos are not in accordance with the above guidelines

Agenda 5: Organization MIC driven activity “Celebrating India's presidency of the G20”

Dr.Chava Srinivas, the president of IIC, proposed to conduct the above activity by the IT Dept as per guidelines given by MIC.

Resolution:-After thorough discussion and mutual consent among the members, it is resolved to approve the above said activity conducted by the IT Dept. following guidelines given by MIC.

Agenda 7: Any other issue with the permission of the chair

Dr.Chava Srinivas, the president of IIC, proposed to give wide publicity about institute start up support seed fund scheme in the students community of the institute.

Resolution:-After thorough discussion and mutual consent among the members, it is resolved to approve the wide publicity about institute start up support seed fund scheme in the students community of the institute through department coordinators.

Adjournment:-

The president moved that the meeting be adjourned and this was agreed upon at 12.10 PM


President – IIC

Velagapudi Ramakeishna
SIDDHARTHA ENGINEERING COLLEGE (Autonomous)
A.P, Vijayawada-7

IIC Calendar Activities: (Q4)

S.No	Activity Title	Mode of conduct	Thrust area	Level	Responsibility
1	Session on Innovation/Prototype Validation – Converting Innovation into a Start-up or Session on Achieving “Value Proposition Fit” & “Business Fit”	Offline/Online	Awareness about Startup and related Ecosystem Support Services for Startup Development	3	ECE
2	Session on Accelerators/Incubation - Opportunities for Students & Faculties - Early Stage Entrepreneurs	Offline/Online		2	EEE
3	Organise Session on “Lean Start-up & Minimum Viable Product/Business”- Boot Camp (or) Mentoring Session	Offline		2	ME
4	Session on Angel Investment/VC Funding Opportunity for Early Stage Entrepreneurs.	Offline/Online		2	EIE
5	Session/ Panel discussion with innovation and Start-up Ecosystem Enablers from the region/state/national level	Offline/Online		1	CSE
6	Organising Innovation & Entrepreneurship Outreach Program in Schools/Community	Offline		2	IT
7	Organise an Inter/Intra Institutional Start-up Competition and Reward Best Start-ups - Manage through YUKTI-NIR	Offline		4	CE
8	Mentoring Event: Demo Day/Exhibition/Poster Presentation of Start-Ups & Linkage with Innovation Ambassadors/Experts for Mentorship Support - Manage through YUKTI-NIR	Offline/Online		4	MCA

2. Self Driven Activities:

Any one activity by each department related to theme “Awareness about Startup and related Ecosystem Support Services for Startup Development”.

3. Important Day Celebration Activities for IIC Academic Year 2022-23 (Q4)

S.No	Date	Celebration Activity Name	Responsibility
1	5th June	World Environment Day	CE
2	15th August	Independence Day- Celebrating Aazadi Ka Amritkal	S&H
3	21st August	World Entrepreneurs Day	EDC

4. MIC driven activities:

Based on the guidelines from MIC from time to time


President - IIC