

**VELAGAPUDI RAMAKRISHNA
SIDDHARTHA ENGINEERING COLLEGE
(AUTONOMOUS)
VIJAYAWADA – 520 007**

MINUTES OF THE GOVERNING BODY MEETING HELD ON 23-04-2015

Minutes of the meeting of the **Governing Body** of Velagapudi Ramakrishna Siddhartha Engineering College, Autonomous, Vijayawada **held at 11.00 A.M on 23-04-2015 i.e. Thursday** in Conference Hall, 1st floor, Administrative Block, Velagapudi Ramakrishna Siddhartha Engineering College, Vijayawada – 520 007.

Members Present:

Sri N.Venkateswarlu, Chairman of the Governing Body & President, Siddhartha Academy of General & Technical Education, chaired the meeting and initiated the proceedings with a warm welcome to all the members present.

Sl.No	Name	Designation
1.	Sri N.Venkateswarlu President, SAGTE	Chairman
2.	Sri M. Rajaiah Vice - President,SAGTE	Member
3.	Dr. C. Nageswara Rao Vice - President,SAGTE	Member
4.	Sri P.Lakshmana Rao Secretary,SAGTE	Member
5.	Dr. D.R. Prasada Raju	Nominee of UGC
6.	Dr. S. Srinivasa Kumar Prof. of ECE, Director, R&D, JNTUK, Kakinada	Nominee of University
7.	Sri M. Seshagiri Rao Principal, Government Polytechnic, Vijayawada	Nominee of State Government.
8.	Sri. D.Rama Krishna, M D, M/s. Efftronics,Pvt.Ltd,Vijayawada.	Industrialist
9.	Dr. A.V. Ratna Prasad, Principal, VRSEC, Vja.	Member, Ex.officio
10.	Dr. B. Panduranga Rao, Prof – CE & Dean, Student affairs, VRSEC	Member
11.	Dr. P.V.R.L. Narasimham, Prof & HOD – EEE, VRSEC	Member

Special Invitees Present:

Sl.No	Name	Designation
1.	Dr. C. Radha Krishna, Former Director, JNTUH & Mentor – TEQIP – II, S.C. 1.2, Hyderabad.	Special Invitee
2.	Dr. K. Mohana Rao, Director, VRSEC.	Special Invitee
3.	Dr. A. Koteswara Rao, Prof. of IT & Dean, Academics, VRSEC.	Special Invitee
4.	Dr. P.V. Subbaiah, Prof of ECE & Co – ordinator TEQIP – II, VRSEC.	Special Invitee
5.	Dr. G.N. Swamy, Prof & HOD EIE, VRSEC.	Special Invitee
6.	Dr. M. Suneetha, Prof & HOD IT, VRSEC.	Special Invitee

Member & Special Invitee absent:

Sl.No	Name	Designation	Remarks
1.	Sri. N.Lalitha Prasad, Joint Secretary, SAGTE.	Member	Could not attend the meeting due to their pre occupations.
2.	Dr. N.N. Sastry, Dean, R & D, VRSEC.	Special Invitee	

The following agenda items were discussed and deliberated upon:**Item :1**

To confirm the minutes of the last meeting of the Governing Body held on 20-10-2014.

The Governing Body confirmed the Minutes of the previous meeting held on 20-10-2014.

Item : 2

To report the action taken on the minutes of the last meeting of Governing Body held on 20-10-2014.

The Governing Body approved the action taken on the minutes of the last meeting of Governing Body held on 20-10-2014.

Dr. D.R. Prasada Raju, UGC Nominee suggested that the senior students with good academic record may be encouraged to guide academically weak junior students to perform well in their studies and honorarium may be paid to senior students to encourage them to guide properly.

Item: 3

To review the activities of TEQIP – II SC 1.2 programme since the last meeting.

Dr. A.V. Ratna Prasad, Principal, presented the activities undertaken under TEQIP – II, S.C. 1.2 from October 2014 to March 2015 and reallocation of funds for the revised end of the project period i.e. October 2016.

Dr. C. Radha Krishna, Mentor, TEQIP – II S.C. 1.2 suggested that training impact analysis shall be made after the participation of the faculty in FDPs at institute level.

The Governing Body approved the activities undertaken i.e. (Programmes, FMR) from October 2014 to March 2015 by the college under TEQIP – II S.C. 1.2. and the following reallocation of funds for the end of the project.

TEQIP FUND Re-ALLOCATION

Activity	DESCRIPTION	Original	1st Re-allocation	Expenditure till Date	Current Balance as on Date	Fund availability after this Re-allocation
1.2.1	Improvement in teaching, learning and training facilities	0.00	120.00	101.6051	18.3949	8.3949
1.2.2	Provide Teaching and Research Assistantships	100.00	85.00	84.94000	0.06000	0.06000
1.2.3	Enhancement of R & D	60.00	5.00	2.94411	2.05589	2.05589
1.2.4	Faculty and staff development for improved competence	120.00	100.00	90.41063	9.58937	14.58937
1.2.5	Industry-Institute-Interaction	40.00	30.00	14.90942	15.09058	10.09058

Activity	DESCRIPTION	Original	1st Re-allocation	Expenditure till Date	Current Balance as on Date	Fund availability after this Re-allocation
1.2.6	Institutional Management Capacity Enhancement	20.00	15.00	15.48415	-0.48415	1.51585
1.2.7	Implementation of Institutional Reforms	12.00	20.00	19.17506	0.82494	3.82494
1.2.8	Academic Support to Weak students	8.00	8.00	2.37556	5.62444	5.62444
1.2.9	Incremental Operating Cost	40.00	17.00	16.16218	0.83782	5.83782
	Total	400.00	400.00	348.00621	51.99379	51.99379

Item: 4

To discuss Governance initiatives.

- i) Governance Guidelines 2014-15.**
- ii) Governance Development Plan 2014-15.**
- iii) Constitution of sub committees for the implementation of Governance Guidelines.**

Dr. A.V. Ratna Prasad, Principal, presented the proposed Governance guidelines 2014-15, Governance Development plan 2014-15 before Governing Body for discussion, consideration and approval.

After thorough discussions the Governing Body resolved to approve

- (i) Governance Guidelines 2014-15.**
- (ii) Governance Development Plan 2014-15.**

Sri. D.Rama Krishna, Industrialist, suggested that bench marking parameters of premier institutions at national / international level may be considered while framing the bench marking parameters for the institution.

The Governing Body constituted the following sub committees for the implementation of governance guidelines.

1. Committee to draft strategic plan (A1): With Senior functionaries & Nominee from Governing Body

1. Sri. D. Rama Krishna Nominee from GB -
2. Dr. A.V. Ratna Prasad, Principal
3. Dr. Anne Koteswara Rao, Dean, Academics
4. Dr. N.N Sastry, Dean R & D
5. Dr. B. Pandu Ranga Rao, Dean, Student Affairs
6. Dr. P. V. Subbaiah, Co-ordinator – TEQIP- II

2. Committee to identify peer institutions for benchmarking based on key performance indicator (A3) : With Senior functionaries & Nominee from Governing Body

1. Sri. P. Lakshmana Rao, Nominee from GB -
2. Dr. A.V. Ratna Prasad, Principal
3. Dr. Anne Koteswara Rao, Dean, Academics
4. Dr. V. Srinivasa Rao, HOD CSE
5. Dr. P.V. R.L. Narasimham, HOD EEE

3. Standing Committee for nominations of co opted members & others (C 2.1):

1. Sri. N. Venkateswarlu, Chairman – Governing Body
2. Sri. M. Rajaiiah, Member - Management Representative
3. Sri. D. Rama Krishna Member – Industrialist
4. Dr. S. Srinivasa Kumar, Member – Nominated by GB Chair
5. Dr. A. V. Ratna Prasad , Member Secretary – Principal

4. Sub Committee of Governing Body - To prepare Governing Body Agenda (C4):

1. Sri. N. Venkateswarlu, Chairman, Governing Body
2. Dr. A. V. Ratna Prasad, Head of the Institute
3. Dr. B. Pandu Ranga Rao, Nominated by Chairman.

Item: 5

To consider and approve the updated target indicators in IDP till October 2016.

Principal presented proposed updated institutional targets against deliverables in IDP (TEQIP – II, S.C. 1.2 till October 2016 for consideration and approval.

The Governing Body resolved to approve the following institutional targets against deliverables in IDP till October 2016 .

S. No.	Deliverables	Baseline	Targets proposed in IDP		Status as on March, 2015	Targets to be achieved at the end of 2016
			At the end of two years	Target at the end of project (DEC 2014)		
1.	Number of students registered for					
	(a) Masters in Engineering Programme	82	118	190	174	198
	(b) Doctoral Programme in Engineering	12	20	25	87	95
2.	Revenue from externally funded R & D projects and consultancies in total revenue (Rs. In Lakh)	181	225	300	440	500
3.	(a) Number of Reseach Pubilcations in					
	• National Journals	7	15	45	2	45
	• International Journals	22	40	75	82	110
	(b) Citations	150	300	500	633	700
	(c) Patents obtained / files	--	2	6	2 filed and 1 in process	6
	(d) Books	2	4	8	3	8
	(e) No. of R & D projects commercialized	--	1	4	Nil	4
4.	IRG as % of total	14.24%		23.60%	2013-14:	20%

S. No.	Deliverables	Baseline	Targets proposed in IDP		Status as on March, 2015	Targets to be achieved at the end of 2016
			At the end of two years	Target at the end of project (DEC 2014)		
	recurring expenditure				11.87%	
5.	Number of co-authored publication in refereed journals					
	(a) National	5	--	40	2	40
	(b) International	18	---	45	49	75
6	Student credentials					
	(a) Campus placements rate of					
	● UG Students	42%	--	70%	33.19%	70%
	● PG Students	20%	---	100%	28.75%	100%
	(b) Average salary of placement package for (Rs.In lakh)					
	● UG Students	2.5	--	3.5	4	4
● PG Students	2.75	---	5	4.2	4.2	
7	Number of collaborative programmes with industry	--	--	4	3	4
8	Accreditation Status(Accredited / Applied)					
	● UG	100%	--	100%	100%	100%
	● PG	NA	---	100%	55.5%	66.6%
9	Vacancy position for faculty and staff	10.80%	--	Zero vacancy	Zero Vacancy	ZERO
10	Percentage of regular faculty with Ph.D in engineering disciplines	8.00%	---	At least 25%	15%	At least 25%
11	Any other (maximum three)					
(i)	Centers of excellence	---	--	4 centers	1 established in composites in ME	3 centres
(ii)	Student centric curriculum for PG	--	---	20% courses	--	20% Courses

Item : 6

To consider the disallowed amount earmarked under TEQIP – II S.C. 1.2 activities during statutory audit.

Principal explained the members that the following expenditure incurred by the College for organizing academic activities from TEQIP – II S.C. 1.2 funds in different years are considered as ineligible amounts by the auditors appointed by SPFU in statutory audit.

YEAR	AMOUNT of Rs.
2011-12	82,322/-
2012-13	1,44,450/-
2013-14	21,986/-
Total	2,48,758/-

Principal requested the Governing Body to consider and approve the ineligible amounts of the three years 2011-12, 2012-13 & 2013-14 (Total Rs. 2,48,758/-) and may please be allowed from the college funds.

The Governing Body approved an amount of Rs. 2,48,758/- which was considered as ineligible amount in SPFU statutory audit and to met from college funds.

Item: 7

To present the report about the R & D projects received from National funding agencies such as AICTE, DST etc.,

Dr. A.V. Ratna Prasad, Principal explained that the R & D grants received during the academic year 2014-15.

Item: 8

To report about important communications, policy decisions received from Government, AICTE etc.,

Dr. A.V. Ratna Prasad , Principal, informed the Governing Body that AICTE has given its approval for all the existing courses for the year 2015-16. The total approved intake of all the courses is **1458**.

He informed that all **Category “B” admissions** of B.Tech, MBA & MCA for the year 2014-15 were approved by Andhra Pradesh State Council of Higher Education (APSCHE) and List of **Category “B” admissions** of M.Tech for the year 2014-15 is submitted to JNTUK Kakinada.

Item : 9

To present the attendance particulars of the students of B.Tech, M.Tech, MBA & MCA 1st semester of 2014-15 academic year.

Principal presented the 1st semester attendance particulars of the students of all the programmes for the academic year 2014-15.

Item : 10

To present the list of readmitted candidates in the year 2014-15.

Principal presented the number of readmitted candidates of all programmes for the academic year 2014-15.

Item : 11

To present the malpractice cases of 1st semester end examinations of UG & PG programmes for the year 2014-15.

Principal presented the number of malpractice cases in 1st semester end examinations of UG and PG programmes for the academic year 2014-15.

Item : 12

To present the 1st semester end examination results of all programmes for the year 2014-15.

Principal presented the 1st semester end examination results of all programmes for the year 2014-15.

Item : 13

To present the student placement record as on date for the year 2014-15.

Principal presented the student placement record of all programmes for the year 2014-15 and he informed the number of companies visited with respect to each branch.

Item : 14

To present the NBA accreditation details.

Principal presented the Governing Body that the present status of accreditation of UG programmes and he informed that the NBA expert team visit is awaiting for accreditation of 5 PG programmes in Engineering.

Item : 15

To report about the staff appointments made since July 2014.

The Governing Body approved the appointments of the faculty and staff held between July 2014 and March 2015 .

Item : 16

To report about the staff who left the institution since July 2014.

Principal informed the Governing Body that the staff who relieved from the duties between July 2014 and March 2015.

Item : 17

To report about the department wise present faculty details.

Principal presented the faculty position as on 31-03-2015 in detail i.e. Name, Designation, Qualification, etc.,

Item : 18

To present the minutes of Internal Quality Assurance cell (IQAC) meeting held in December 2014 for ratification.

Governing Body resolved to confirm the minutes of the meeting of IQAC held on 26-12-2014.

Sri. N. Venkateswarlu, Chairman, Governing Body of the college thanked all the members for their active participation.

(Dr. A.V. RATNA PRASAD)
Member-Ex-Officio, Governing Body &
Principal
Velagapudi Ramakrishna
Siddhartha Engineering College

(N. VENKATESWARLU)
Chairman
Governing Body
Velagapudi Ramakrishna
Siddhartha Engineering College