



Velagapudi Ramakrishna
Siddhartha Engineering College
(Autonomous)
Vijayawada – 520 007, Andhra Pradesh

①

09th November, 2018.

Minutes of 15th Internal Quality Assurance Cell (IQAC) meeting

Minutes of the 15th regular meeting of the Internal Quality Assurance Cell (IQAC) held on Friday, 09th November, 2018 in the conference hall, 1st floor of administrative block at 10.00 AM. Dr. A.V. Ratna Prasad, Chairman, IQAC and Principal, VRSEC, called for the meeting and requested Dr. M V S Raju, Professor of Civil Engineering & Coordinator, IQAC, to continue with the further proceedings.

Members Present

1. Dr. A.V. Ratna Prasad	Principal, VRSEC	Chairman
2. Dr. P V Subbaiah	Prof of ECE & COE	Sr. Admn. Officer
3. Dr. B. Panduranga Rao	Dean, Student affairs	Sr. Admn. officer
2. Dr. Ch. Baby Rani	Asso. Prof & HOD, Mathematics	Sr. Admn. officer
3. Sri M.V. Sai Babu	Admin. Officer	Sr. Admn. officer
4. Sri M. Sreeramulu	Librarian	Sr. Admn. officer
5. Dr. N. Vijaya Sai	Professor & Head, ME	Teacher
6. Dr. P.V.R.L. Narasimham	Professor & HOD, EEE	Teacher
8. Sri V. Naga prudhvi Raj	Asso. Prof., EIE	Teacher
7. Sri Shaik Fayaz Ahamad	Asst. Prof., ECE,	Teacher
✓ 8. Sri R.L. Narayana Charyulu	Asst. Prof., Mathematics	Teacher
9. Dr. V. Mallikarjuna	Asso. Prof., CE	Teacher
10. Dr. A. Srisaila	Asst. Prof., IT	Teacher
✓ 11. Sri KPV Kumar	Asst. Prof., MCA	Teacher
12. Sri M. Lingeswara Rao	Former Chairman, Local Society	IE(I) VJLC, Vja.
13. Sri S.R.T. Rama Samy	Vice-President, Efftronics Systems	Industrialist
14. Dr. M.V.S. Raju	Professor, CE	Coordinator, IQAC

Special Invitees Present

1. Dr. V. Srinivasa Rao	Professor & Head, CSE	Special Invitee
2. Dr. K. Sri Rama Krishna	Professor & Head, ECE	Special Invitee
3. Dr. M. Suneetha	Professor & Head, IT	Special Invitee
4. Dr. G.N. Swamy	Professor & Head, EIE	Special Invitee

Members / Special Invitees Absent

Sri P. Lakshmana Rao, Secretary, SAGTE, Sri M. Rajayya, Vice President, SAGTE, Dr. B. Panduranga Rao, Dean, Student affairs, Dr. N.N. Sastri, Dean, R & D, Dr. Ch. Srinivas, Professor & Head, CE, Sri Vijaya Maruthi Babu, IR & P, Dr. S. Srinivasa Prasad, Professor, ME, Smt. K. Pragathi, Asst. Prof., MBA, Ms. J. Teja Pavani, Final Year, CE, 168W5A0105, Student, Dr Ramesh kumar, Asst. Professor, CSE, Sri Dasari Ram Babu, Treasurer, CREDAI, have not attended the meeting due to their pre-occupations.

The following agenda items were discussed and deliberated upon.

Item No. A. Action taken report on the proposals of 14th IQAC meeting held on 30-04-2018.

Dr. MVS Raju, Coordinator IQAC, presented the following **Action Taken Report** on the resolutions of the 14th IQAC meeting. □□

1. Innovative Model Development at department level

Dr. M.V.S. Raju, has presented a report on Innovative Models developed by the Engineering departments and exhibited on College Innovations day held on 15th Sept. 2018 (Engineers Day). He highlighted the Models recognized at outside platforms and emphasized the 'Aqua Culture monitoring system' developed in ECE department who secured 6 prizes at National / International level. He stressed the need of such Innovative models for the recognition of our students and the Institute as well, hence he requested the Heads of all the departments to motivate their students & faculty to develop Innovative Models to get recognition at outside prominent platforms in more number.

2. Encourage the students to Industry driven National/ Global Level Competitions

Dr. M.V.S. Raju, in his presentation said that a committee with college level coordinators & mentors from all Engineering departments is constituted and elaborated its objectives, functioning and outcome as on date.

He informed the members that the college is registered for Institution's Innovation Council (IIC) supported by recently formed MHRD's Innovation Cell (MIC), which promotes the culture of Innovation among Higher Education Institutions (HEIs).

Dr. A.V. Ratna Prasad, Principal, stressed the importance of MHRD's Innovation Cell (MIC) and added that the Faculty & Students are routed to submit their innovations through this cell to MHRD.

He requested the committee constituted for this purpose to take necessary steps for their encouragement to participate in Industry driven National / Global level competitions and

Item No. (B) Issues for discussion

1. Institutionalization of Quality Circles.

Dr. M.V.S. Raju, has explained about 'Quality Circles' and need of their institutionalization in the Institute. While stating the advantages, he mentioned that Quality Circles create student-centric environment where students are involved enthusiastically in their teaching-learning process; QCs act like a catalyst in transforming the passive learning environment to an active learning environment; enhance student's involvement, morale and satisfaction and promote team building among students and spreading message of work together for progress. He said that it can be extended to Faculty for promoting research culture, teaching capabilities and many more areas in an academic Institute for performance enhancement.

He added that, institutionalization of Quality Circles is mandatory requirement as per the revised guidelines of NAAC. He also mentioned the areas in which the Quality Circles to begin with in the college.

In this regard, Sri S.R.T. Rama Samy, Vice-President, Efftronics Systems, Vijayawada, advised for their effective functioning.

Responding to Sri S.R.T. Rama Samy, Dr. A.V. Ratna Prasad, Principal explained the way of monitoring the QCs through Programme Coordinators and Student counsellors.

2. Assessment of Comprehensive Performance of Departments.

Dr. M.V.S. Raju, has emphasized the need of the assessment for Comprehensive Performance of departments. He said that the assessment is based on Performance Indicators identified and he further added that this practice is first of its kind introduced in the Institute by the Principal to inculcate the spirit of healthy competition among the departments, in turn, resulting in overall development of the institution.

Dr. P.V.R.L. Narasimham, HOD, EEE questioned that does it a mandatory requirement as per the NAAC. In response to him, Dr. A.V. Ratna Prasad, Principal, responded that any new policy/ strategy to be adopted should be routed through IQAC of the Institution.

3. Plastic Free Campus

Dr. M.V.S. Raju has explained the need of the agenda item by citing three points – 1) Social responsibility, 2) AICTE Clean Campus Awards and 3) NAAC-SSR 7th criteria.

Dr K.S.Rama Krishna, HOD, ECE expressed his doubt on implementation of 'plastic free campus'. In response to Dr K.S.Rama Krishna, Dr. A.V. Ratna Prasad, Principal, said that complete removal of plastics may not be possible, though let us initiate towards reduction of usage of plastics in the campus and move forward to the maximum extent for its implementation.

Dr. Raju, explained various options available - hot beverages are served in steel / ceramic / glass cups rather than Plastic cups at both college and canteen; Plastic straws and plastic food package can be stopped; Plastic cutlery can be replaced by steel cutlery; usage of plastic carry bags in classrooms / on campus can be stopped. He further added the measures to be taken up towards Plastic Free Campus - awareness and motivational programs through student groups, NCC & NSS activities; display of placards in prime locations of the campus; declaring students awards who are working for it.

4. Any other item with the permission of the Chairperson

Sri M. Lingeswara Rao suggested that, Neem trees may be planted along the compound wall inside the campus.

Responding to Sri M. Lingeswara Rao's suggestion, Dr. A.V. Ratna Prasad, Principal, informed that Plantation will be taken up soon after the completion of the Security room construction.

Sri M. Lingeswara Rao also suggested that, students may be motivated and given training to become entrepreneurs rather than waiting for getting a job in Govt./Public/ Private sectors.

In response, Dr. A.V. Ratna Prasad informed that the Entrepreneur Development Cell of the college is providing the necessary guidance and training for the students to become entrepreneurs.

Finally it is resolved that,

- all the Heads are directed to introduce the Quality Circle approach in Identified areas (Slow learners / backlog students, Repeated failure of students in specific subjects and Improving results of first & second year engineering students) through their Student Counsellors & Program Coordinators by maintaining Proper record, for the performance enhancement.
- assessment for comprehensive performance of departments is implemented from the academic year 2018-19, to cultivate competitive spirit among the departments and thus to become one of the top private institutions in the country in the next two years.
- Necessary steps have to be taken up towards minimization of usage of Plastic products in the campus.
- Plantation of trees will be done soon after the completion of the construction work of Security room.

Dr. A. V. Ratna Prasad, Chairman, IQAC and Principal, VRSEC thanked all the members for their active involvement and constructive suggestions for improvement.

(Dr. M V S Raju)


Coordinator, IQAC
Professor

Civil Engineering Department
V. R. Siddhartha Engineering College
VIJAYAWADA - 520 007


(Dr. A.V. Ratna Prasad)

PRINCIPAL
V.R.Siddhartha Engineering College
AUTONOMOUS &
VIJAYAWADA-520 007.
Principal, VRSEC.