



Velagapudi Ramakrishna
Siddhartha Engineering College
(Autonomous)
Vijayawada – 520 007, Andhra Pradesh

23rd September, 2017.

Minutes of 13th Internal Quality Assurance Cell (IQAC) meeting:

Minutes of the 13th regular meeting of the Internal Quality Assurance Cell (IQAC) held on Saturday 23rd Sept. 2017 in the conference hall, 1st floor of administrative block at 10.00 AM. Dr. A.V. Ratna Prasad, Chairman, IQAC and Principal, VRSEC, called for the meeting and requested Dr. M V S Raju, Professor of Civil Engineering & Coordinator, IQAC, to continue with the further proceedings.

1. Dr. Dr A.V.Ratna Prasad	Principal, VRSEC	Chairman
2. Sri M. Rajayya,	Vice President, SAGTE	Management
3. Dr. B. Panduranga Rao	Dean, Student affairs	Sr.Admn. officer
4. Dr. N.N. Sastri	Dean, R & D	Sr.Admn. officer
5. Dr P V Subbaiah	Prof of ECE&COE	Sr.Admn. officer
6. Dr. Ch. Baby Rani	Asso. Prof & HOD, Mathematics	Sr.Admn. officer
7. Sri M.V.Saibabu	Admin.Officer	Sr.Admn. officer
8. Sri Vijaya Maruthi Babu	IR & P	Sr.Admn. officer
9. Sri M. Sreeramulu	Librarian	Sr.Admn. officer
10. Dr. N.Vijaya Sai	Professor & Head, ME	Teacher
11. Dr. P.V.R.L. Narasimham	Professor & HOD, EEE	Teacher
12. Dr. S. Srinivasa Prasad	Professor, ME	Teacher
13. Sri V. Naga prudhvi Raj	Asso. Prof., EIE	Teacher
14. Dr. V. Mallikarjuna	Asso. Prof., CE	Teacher
15. Sri Shaik Fayaz Ahamad	Asst. Prof., ECE,	Teacher
16. Sri. K. Durga Charan	Asst. Prof., IT	Teacher
17. Sri Samuel John	Asst. Prof., MCA	Teacher

18. Sri R.L. Narayana Charyulu	Asst. Prof., Mathematics	Teacher
19. Smt. K. Pragathi	Asst. Prof., MBA	Teacher
20. Sri. M. Lingeswara Rao	Former Chairman, Local Society	IE(I) VJLC, Vja.
21. Ms. J. Teja Pavani	Final Year, CE, 168W5A0105	Student
22. Sri S.R.T. Rama Samy	Vice-President, Efftronics Systems	Industrialist
23. Dr. M.V.S. Raju	Professor, CE	Coordinator, IQAC

Members Absent:

Sri P. Lakshmana Rao, Secretary, SAGTE, Sri Dasari Ram Babu, Treasurer, CREDAI have not attended the meeting due to their pre-occupations.

The following agenda items were discussed and deliberated upon.

Item No. A. Action taken report on the proposals of 12th IQAC meeting held on 27-09-2017

Dr. MVS Raju, Coordinator IQAC, presented the following **Action Taken Report** on the resolutions of the 12th IQAC meeting. □□

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1. Identification of industries and their respective alumni who are entrepreneurs at department level for better placements and internships

Dr. M.V.S. Raju, has presented outcome of the steps taken by the Civil, Mechanical and EIE departments regarding placements and Internships. He further said that, as a result of initiations thirteen firms came forward to provide 70 plus placements for the academic year 2016-17 in Civil Engg dept.

Sri M. Rajayya, Vice-President, SAGTE, requested to present the detailed report on additional efforts made by three (Civil Mechanical and EIE) departments with respect to the above mentioned point.

Item No. (B) Issues for discussion

1. Present status of utilization of Library resources and steps to improve further utilization.

Dr. M.V.S. Raju, has presented the report on utilization of library resources during the last 3 years. In this regard, he stressed upon the need of improvement in utilization of learning resources by the students and faculty and up-gradation of presently available Libsys-7 software to Libsys-10.

Sri M. Rajayya, Vice-President, SAGTE, Vice-President, SAGTE suggested the Librarian to take feedback from students with respect to functioning of library and library resources and also told Librarian to motivate the students to visit the library and help them to make a habit of sitting and studying in the library. He further suggested Librarian, to discuss with Dr.N.N.Sastri, Dean,R&D and Library committee about the research papers available and their utilization.

2. Initiatives to generate revenue from corporate training programs / Certificate courses for industry participants by the departments

Dr. M.V.S. Raju, has presented the report on importance and benefits of corporate training programs to outside agencies and revenue generation from those training programs / certificate courses by the departments.

Sri M. Rajayya, Vice-President, SAGTE, requested the Principal to inform all the HOD's to conduct training programs / certificate courses not only to generate revenue, but also to have wide exposure to the activities and facilities available at various departments of the college to outside agencies.

Dr. N.N. Sastri, Dean, R & D, expressed his opinion regarding the presence of all the HOD's of various departments for the IQAC meeting. Responding to which, Sri M. Rajayya, Vice-President, SAGTE, is requested the Principal, to make it mandatory for all the HOD's to attend the IQAC meetings from the next meeting onwards.

3. Automation of college activities

Dr. M.V.S. Raju, has presented the report on the software available in the college and need for the automation of all college activities. He further said that, there is a need for integration of all the software to generate the required data in the required format.

Dr. N.N. Sastri, Dean, R & D, responded that, the software required to meet all our requirements is to be obtained from external software professionals, since only the Software Consultancy Professionals will develop such extensive software.


Sri M. Rajayya, Vice-President, SAGTE, requested the Principal, to explore the possibilities of developing the software to meet our requirements by the IT / CSE departments. He further added that, if it is not possible to develop software to meet the our requirements, the management is ready to procure the same from the external software developing agency.

Finally it is resolved to

- collect feedback from the students and staff on facilities and utilization of library resources.
- conduct periodic workshops to motivate the students on utilization of library resources.
- constitute a committee to look into the steps for further improvement of utilization of library resources.
- conduct Training programs / Certificate courses to outside agencies by individual departments to generate revenue as well as to have wide exposure to the activities and facilities available at various departments of the college.
- develop software to meet the requirements for the automation of college activities by the IT / CSE departments.

Dr. A. V. Ratna Prasad, Chairman, IQAC and Principal, VRSEC thanked all the members for their active involvement and constructive suggestions for improvement.


(Dr. M V S Raju)
Coordinator- IQAC


(Dr. A.V. Ratna Prasad)
Chairman, IQAC &
Principal, VRSEC

PRINCIPAL
V.R. Siddhartha Engineering College
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