



# Velagapudi Ramakrishna Siddhartha Engineering College

(Autonomous)

Vijayawada – 520 007, Andhra Pradesh

15<sup>th</sup> June, 2020.

## Minutes of 19<sup>th</sup> IQAC meeting (during COVID-19 Pandemic):

Minutes of the 19<sup>th</sup> IQAC meeting held on Monday 15<sup>th</sup> June, 2020 in the Conference Hall, Administrative Block, V.R. Siddhartha Engineering College at 10.30 AM. Dr. A.V. Ratna Prasad, Chairman, IQAC and Principal, VRSEC, called for the meeting and conducted the proceedings.

### Members Present:

Dr. A.V. Ratna Prasad	Principal, VRSEC & Chairman IQAC
Dr. B. Panduranga Rao	Dean, (Students Affairs & consultancy)
Dr. P. V. Subbaiah	Prof of ECE & COE
Sri M.V. Sai Babu	Admin. Officer
Dr. P.V.R.L. Narasimham	Professor & HOD, EEE
Dr. N. Vijaya Sai	Professor & Head, ME
Dr. Ch. Baby Rani	Asso. Prof & HOD, Mathematics
Dr. S. Srinivasa Prasad	Professor, ME
Sri M. Sreeramulu	Librarian
Dr. V. Mallikarjuna	Associate Professor, CE
Sri V Naga Prudhvi Raj	Associate Professor, EIE
Sri Shaik Fayaz Ahamad	Assistant Professor, ECE
Dr. K. Parish Venkat Kumar	Assistant Professor, MCA
Sri R.L. Narayana Charyulu	Assistant Professor, Mathematics
Smt. K. Pragathi	Assistant Professor, MBA

### Invitees Present:

Dr. Ch. Srinivas	Professor & Head, CE
Dr. D. Rajeswara Rao	Professor & Head, CSE
Dr. K. Sri Rama Krishna	Professor & Head, ECE
Dr. G.N. Swamy	Professor & Head, EIE
Dr. M. Suneetha	Professor & Head, IT
Dr. B. Narasimha Rao	Professor & Head, MBA

Dr. BDCN Prasad

Professor & Head, MCA

Dr A.Ratnakar

Prof & HOD, Chemistry

Dr G.Sridevi

Asso. Prof & HOD, Physics

Dr K Ramacandra

Prof & HOD, English

Dr M.V.S.Raju

Professor, CE & IQAC Coordinator

### **Members Absent:**

Dr. N.N. Sastri, Dean, R & D, Sri Vijaya Maruthi Babu, IR & P, Ms. J. Teja Pavani, Student have not attended the meeting due to Lockdown.

The following agenda items were discussed and deliberated upon.

Dr. M V S Raju, IQAC coordinator, VRSEC presented the following Agenda items in view of COVID-19 Lockdown.

### **1. Action plan on conduct of class work for 2020-21 academic year, till normal conditions revive.**

Dr M VS Raju, requested Dr Chava Srinivas, Head, CE to present various options for conducting class work through online platforms for the academic year 2020-21, who has done some preliminary work on various options of online teaching. He presented available methods of online teaching including White board based teaching, Paper based teaching and Teaching using Tablet – Stylus pen.

Dr D. Rajeswara Rao, Head, CSE said that there is no much clarity with whiteboard if the webcam is not good. Dr A.V. Ratnaprasad, Principal suggested to use the White board based teaching for analytical subjects and directed to purchase good quality of Webcams for better video quality.

Finally following three popular methods are approved to adopt in the college, instead of simple Power point Presentations.

#### **Option 1**

Paper based teaching-Camera focusing on paper & write on it and lecturing

#### **Option 2**

White board based teaching - Camera focusing on white board along with faculty, while lecturing

### Option 3

Teaching using Tablet – Stylus pen / slides

Dr MVSRaju, IQAC Coordinator expressed that it is better to assign the teaching part to Senior Faculty, while monitoring the students by Junior faculty.

### Finally it is resolved to...

- conduct class work for 2020-21 academic year, by following the three methods of on online teaching, till normal conditions revive.
  1. Paper based teaching-Camera focusing on paper & write on it and lecturing
  2. White board based teaching - Camera focusing on white board along with faculty, while lecturing.
  3. Teaching using Tablet – Stylus pen / Slides
- assign the teaching part to Senior Faculty and monitoring part of students to Junior faculty.

Dr. A. V. Ratna Prasad, Chairman, IQAC and Principal, VRSEC thanked all the members for their active involvement and constructive suggestions for improvement.



Dr. M.V.S.Raju  
Coordinator- IQAC



Dr. A.V. Ratna Prasad  
Chairman, IQAC &  
Principal, VRSEC

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