

Velagapudi Ramakrishna
Siddhartha Engineering College
(Autonomous)
Vijayawada, Andhra Pradesh

22nd December, 2016

Minutes of 11th Internal Quality Assurance Cell (IQAC) meeting

Minutes of the 11th regular meeting of the Internal Quality Assurance Cell (IQAC) held on Tuesday 22nd December 2016 in the conference hall, 1st floor of administrative block at 10.30 AM. Dr. A.V. Ratna Prasad, Principal, called for the meeting and requested Dr. M V S Raju, Prof. of CE, Coordinator, IQAC, to continue with the further proceedings.

1. Dr A.V.Ratna Prasad	Principal, VRSEC	Chairman
2. Sri M. Rajayya,	Vice President, SAGTE	Management
3. Sri. M. Lingeswara Rao	Former Chairman IE(I) Local Center, Vja.	Local Society
4. Dr. B. Panduranga Rao	Dean, Student affairs	Sr.Admn.office
5. Dr P V Subbaiah	Prof of ECE&COE	Sr.Admn.office
6. Dr. N.Vijaya Sai	Prof.&Head ME	Teacher
7. Dr. V. Srinivasa Rao	Professor &HOD-CSE	Teacher
8. Sri V. Vijaya Maruti Babu	T P O	Sr.Admn.officer
9. Sri. M.V.Saibabu	Admin.Officer	Sr.Admn.officer
10. Dr. A. Ratnakar	Prof & HOD,Chemistry In-charge 1st year	Sr.Admn.officer
11. Sri M.Sreeramulu	Librarian	Sr.Admn.officer
12. Dr. K.Hemalatha	Assoc. Prof. – Maths Dept	Teacher
13. Smt C.S.S.Anupama	Assoc. Prof. – EIE Dept	Teacher

14. Sri N Rammohan	Associate Professor, EEE	Teacher
15. Sri. M.Samuel John	Asst. Prof – MCA	Teacher
16. Smt. V. Madhu Latha	Asst.Prof – MBA	Teacher
17. DVS N V Surya Praveen	Student	Student
18. Dr. M.V.S.Raju	Professor of CE	Coordinator of IQAC

Special Invitees Present:

1. Dr Narasimham	Professor & HOD -EEE	Special Invitee
2. Dr. M.Suneetha	Professor & HOD- IT	Special Invitee
3. Dr. K S Rama Krishna	Professor& HOD-ECE	Special Invitee
4. Dr. Ch. Srinivas	Professor & HOD-CE	Special Invitee

Members Absent:

Sri P. Lakshmana Rao, Secretary, SAGTE, Dr. N.N. Sastry, Dean, R & D, S.R.T.Rama Swamy, Vice President, Industrialist, Efftronics Systems Pvt.Ltd, Sri D Ram Babu, Treasurer, Credai, A Vijay Shanker, asso. Professor and Smt. P.Rama Devi, Asst. Professor-IT have not attended the meeting due to their pre-occupations.

The following agenda items were discussed and deliberated upon

Item No:1 Confirmation of the minutes of 10th IQAC meeting held on 20-09-2016

- Dr. MVS Raju, Coordinator IQAC, presented the draft minutes of the previous meeting held on 20-09-2016. The IQAC confirmed the minutes without any modifications.

Item No:2 Action taken report on the resolutions of 10th IQAC meeting

- The Coordinator IQAC, presented the following **Action Taken Report** on the resolutions of the 10th IQAC meeting.

Action Item (a) : Best Practices

1. **Moodle:** Dr. MVS Raju, Coordinator IQAC, presented the benefits of

MOODLE and mentioned that the most of the departments are using the software Platform as a Teaching Learning Management System (TLMS). He requested Dr.M.Suneetha, HOD, IT Department to share her experiences with Moodle. She responded that the students were able to read the lecture notes of the staff and they could submit their home assignment through this TLMS. It was also used to complete the selection process of the elective subjects within minutes. She also told the possibility of asynchronous communication between staff and students using Moodle.

Dr.V.Srinivasa Rao, HOD, CSE suggested the title 'Teaching learning Management System' instead of Moodle since some other softwares are also available such as Ekalavya and Blackboard, etc. Prinicpal, Dr.A.V.Ratna Prasad concluded that steps will be taken to use the Moodle by the entire college.

2. **Technical model development:** Dr. M V S Raju, Coordinator IQAC, presented the list of Technical Models exhibited by various departments in the last three years and explained the way of encouraging the students with suitable financial support from college.

Action Item (b) : Faculty Training Center

- Dr. MVS Raju, Coordinator IQAC, said that already one training session was conducted for fresh faculty and further trainings will be conducted under Faculty Training Centre by Dr.M.Padmaja, Professor of ECE. Sri M. Rajayya, Vice President, SAGTE suggested to include Sri. V. Vijaya Maruthi Babu, TPO, in the FTC committee.

Action Item (c) : Compost Plant

- Dr. MVS Raju, Coordinator IQAC, said that the construction work of compost plant near the basket ball ground is about to complete.
- Sri M. Rajayya, Vice President, SAGTE suggested to separate plastic waste from waste in the beginning itself i.e. before going to the plant.

Item No: 3 (a) Innovation and Incubation Center:

Dr.K S Rama Krishna, HOD, ECE gave a presentation on overview of incubation centers and challenges in establishment on the request of Coordinator, IQAC. Dr. V.Srinivasa Rao, HOD, CSE said that the department is provided a space for incubation center and made MoUs with software companies like Cybersite, etc. He expressed importance in having a common incubation center for all departments.

Item No: 3 (b) Identification of industries at department level

Dr MVS Raju, Coordinator of IQAC narrated the objectives of interaction between industries and the institute and he showed in his presentation all the industries identified by the departments. He arrived in his presentation that the on campus placements of Civil, EIE, and Mechanical students are less than 50%, by considering the last four years placement data. The Coordinator requested the members to give suggestions for improvement. TPO replied that the students from these branches are selected in IT companies and he ensured that this year some more core companies would come for recruitment.

Sri M. Lingeswara Rao, Former Chairman, IE(I) Local Center, Vijayawada suggested to conduct a training session on 'cashless transactions' in the neighboring villages to educate them. Dr. Ch.Srinivas , HOD, CE, replied that they have already initiated a program in this direction.

Finally it is resolved

- that Moodle and Technical model development are considered as Best-Practices in our college.
- that students are encouraged to develop technical models from 2nd year and with financial support from college for innovative ideas.
- that the Innovation and Incubations centres are to be established at the earliest.
- to enhance the placements in Civil, EIE and Mechanical Engineering by identifying new industries and Industry – institute symbiosis.
- to provide training on cash less transactions to near by villagers by NSS & ACES.

Dr A V Ratna Prasad, Principal of the college thanked all the members for their active involvement and constructive suggestions for improvement.


Dr. M V S Raju
Coordinator- IQAC


Dr. A.V. Ratna Prasad
Principal, VRSEC

PRINCIPAL
V.R.Siddhartha Engineering College
AUTONOMOUS
VIJAYAWADA-520 007.